

CLEP

College Level Examination Program

Policy for awarding credit by examination (i.e. CLEP): No credit by examination will be granted

- until students are properly enrolled at LCU
- if the course is a prerequisite or is not as academically advanced as a course already completed
- if students have previously taken the course or subject matter
- if students were enrolled on or beyond the 13th class day of a long semester or beyond the 4th class day of a short semester in the course in which they are attempting to earn credit.

LCU students should ask themselves these questions before applying to take a CLEP test:

- Have you taken this specific CLEP test before? Yes _____ (when) _____ No _____
 - **You must wait at least six months to repeat a CLEP test.**
- Have you taken a higher numbered college course in the same field as the CLEP test? Yes _____ No _____
 - **You will not receive credit for this CLEP test if you have taken a higher numbered course in the same field.** (Policy applies to LCU students.)
- Are you now or have you ever taken the course you are trying to CLEP? Yes _____ No _____
 - **If you have taken the class and dropped or failed it, you cannot receive CLEP credit.** (Policy applies to LCU students.)

Testing Time and Location: CLEP tests are scheduled by appointment with the director of testing. Testing will occur in the **Center for Academic Achievement, Room 116**. (Building is located on the main street of the university (Eileen Blvd.), on the east side of the street, across from the Cook Research Center).

General Information: CLEP tests are computer based. Examinees are allowed 90 minutes to take the multiple-choice exam. You will know your score at the completion of the exam. Each university sets their own minimum scores for credit by examination. LCU's minimum scores are listed on the second page of this form. If you are not an LCU student, you may wish to contact your university to find out the minimum score required for credit.

English CLEP test: For LCU students (or prospective LCU students), the essay for the Freshman College Composition CLEP exam is **not** required. For non-LCU students, before coming to take the CLEP test, you should contact your university to see if the essay is required. If the essay is required, you will write the essay before taking the multiple choice exam. You will have 90 minutes to write the essay, so you should allow three hours to take both the essay and multiple-choice sections of the exam. **There is a \$10 additional charge for the essay**, payable to LCU. Advance notification of taking a CLEP test with essay is required.

Application Deadline: If possible, students should schedule a CLEP test at least one week in advance of the date they wish to test.

Cost of Exam: The total cost per exam is \$105. **You will pay on the day of the test.** There are two payments, total \$105.

Pay on test day:

- \$65 payable to CLEP via **credit card** (Discover, American Express, MasterCard and VISA) **is preferred**. In addition, \$40 cash or a check payable to LCU will be required. Or,
- \$65 payable to CLEP with a personal check or money order made out to CLEP. In addition, \$40 cash or a check payable to LCU will be required. **(Cash is not acceptable for the \$65 payment to CLEP.)**
- \$10 additional charge, payable to LCU, for the essays for Freshman College Composition, American Lit, and English Literature. It is the student's responsibility to know if their university requires the essay.
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Photo ID: **Two forms of Photo ID are required** to take the exam.

To schedule an appointment to take a CLEP test, please contact the director of testing:

Jeannette Tidwell, Director of Testing
Lubbock Christian University
5601 19th Street
Lubbock, TX 79407

Telephone: 806-720-7480
Fax No.: 806-720-7493
E-mail: jeannette.tidwell@lcu.edu

LCU course numbers and titles are listed below. If you are not an LCU student, you should check with your university for course credit given. If a calculator is allowed for a CLEP test, the calculator is built into the computerized testing program. **You will not be allowed to use a personal calculator.** The university reserves the right to adjust minimum scores at any time.

Subject Examinations	LCU Course Numbers for Credit	Minimum Score Required To Receive Course Credit at LCU
Business		
<input type="checkbox"/> Info Systems/Comp Appl	No credit given at LCU	No credit given at LCU
<input type="checkbox"/> Principles Management	BUAD 233 Organization & Mgt.	54
<input type="checkbox"/> Financial Accounting (calculator permitted)	ACC 2301 Basic Acctg. Procedures I	52
<input type="checkbox"/> Intro Business Law	BUSI 2301 Business Law I	56
<input type="checkbox"/> Principles Marketing	BUAD 234 Principles Mktg.	56
<input type="checkbox"/> Principles Macroeconomics	ECO 2301 Macroeconomics	53
<input type="checkbox"/> Principles Microeconomics	ECO 2302 Microeconomics	53
English and Literature		
<input type="checkbox"/> American Literature	ENG 2326 American Literature I ENG 2326, 2327 Am. Lit I & II	53 58
<input type="checkbox"/> Analyzing/Interpreting Literature	ENG 2329 Analyzing/Interpreting Lit I ENG 2330 Analyz & Interp Lit I & II	52 55
<input type="checkbox"/> English Composition	ENG 1387 Intro English Composition	53
<input type="checkbox"/> English Literature	ENG 2389 English Literature	52
<input type="checkbox"/> Freshman College Composition* *with essay if required	ENG 1301 Composition Studies ENG 1302 Composition and Literature	53 56
Foreign Languages		
<input type="checkbox"/> French Language	FREN 141 Beginning French I above and FREN 142 Beg French II above and FREN 231 Intro to French Lit above and FREN 232 French Lit II	53 56 64 66
<input type="checkbox"/> German Language	GERM 141 Beginning German I above & GERM 142 Beginning German II above & GERM 231 German Lit above & GERM 232 German Lit II	54 55 60 66
<input type="checkbox"/> Spanish Language	FOL 1401 Beginning Spanish I above and FOL 1402 Beginning Spanish II above and FOL 2301 Intermediate Spanish I above and FOL 2302 Intermediate Spanish II	53 56 67 70
History and Government		
<input type="checkbox"/> American Government	POS 2301 National Government	55
<input type="checkbox"/> History of U.S. I	HIS 2301 History of U.S. I	54
<input type="checkbox"/> History of U.S. II	HIS 2302 History of U.S. II	55
<input type="checkbox"/> Western Civilization I	HIST 141 Western Civilization I	54
<input type="checkbox"/> Western Civilization II	HIST 142 Western Civilization II	54
<input type="checkbox"/> Social Sciences & History	SOSC 231 Social Science & History or SOSC 232 Sociology of Bureaucracy Both above courses	55 58
Education		
<input type="checkbox"/> Educational Psychology	PSY 272 Educational Psychology	54
Psychology and Sociology		
<input type="checkbox"/> Intro to Psychology	PSY 1300 General Psychology	53
<input type="checkbox"/> Human Growth & Development	PSY 3300 Child Growth & Development or PSY 3304 Adolescent Psychology	56
<input type="checkbox"/> Intro to Sociology	SOC 1300 General Sociology	55
<input type="checkbox"/> Social Sciences & History	SOSC 231 Social Science & History or SOSC 232 Sociology of Bureaucracy Both above courses	55 58
Humanities		
<input type="checkbox"/> Humanities	AFA 231 Intro Fine Arts I above and AFA 232 Intro Fine Arts II	53 56
Mathematics		
<input type="checkbox"/> College Algebra (calculator permitted)	MAT 1311 College Algebra	53
<input type="checkbox"/> Calculus/Elem Function	MAT 2487 Calculus/Elem Function	56
<input type="checkbox"/> College Mathematics (calculator permitted)	MAT 1310 Fundamental Concepts of Math	55
<input type="checkbox"/> Precalculus	MAT 1313 Pre-Calculus Math	56
Science		
<input type="checkbox"/> General Biology	BIO 1401 General Biology I	54
<input type="checkbox"/> General Chemistry	CHE 1307/1107 General Chemistry I and lab above and CHE 1308/1108 Gen Chem II and lab	56 65
<input type="checkbox"/> Natural Sciences	SCI 141 Natural Sciences above and SCI 142 Natural Science II	53 57