



LUBBOCK
CHRISTIAN
UNIVERSITY

*the
Life
Changing
University*

STUDENT HANDBOOK 2006 - 2007

It is the responsibility of the student to obtain, read, and comprehend the purpose, policies and procedures of the Student Handbook. The specific policies outlined are not presented as an exhaustive list of behavior concerns, and each one should be interpreted broadly in the context of the highest Christian standards of honesty, ethics, and morality. The university reserves the right at any time to create additional policies, or modify existing ones, as needs may dictate. Any such changes will be communicated with the students through e-mail and the LCU website.

In the entirety of this handbook, the term university shall mean Lubbock Christian University. The term student shall mean any university student enrolled for one or more credits in the current semester and who lives on or off-campus. The term faculty/staff shall mean any administrator, faculty member, or contract staff member currently employed by the university.

MISSION STATEMENT

The mission of Lubbock Christian University is to teach students the spiritual dimension of life, provide a quality education, and impart a system of values for living and for service to family, community, and church.

Prepared by the office of Student Affairs

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PROCLAMATION OF VALUES

These core values are the guideposts through which our future will be directed.

Faith in God/Allegiance to Scripture

Our belief is that God has sustained and blessed Lubbock Christian University and will continue to do so. Therefore, we will act, trust, and pray with God as the most vital force for our future. In addition, His scripture will necessarily serve as the standard for truth and conduct.

People

Because of God's love and the teaching of scripture, we know that people are important and at the heart of Lubbock Christian University. The importance of all people will therefore be stressed in all decisions. Student satisfaction and well-being will be a concern of all who are a part of Lubbock Christian University. Faculty and staff will be recognized with respect as those who have the ability, opportunity, and responsibility to make the vision of Lubbock Christian University a reality. All interested parties such as parents, congregations, and others will be treated with respect because they are extremely important to the vision of Lubbock Christian University.

Continuous Improvement

The Christian life is one of growth and transformation. As a Christian institution, we value continuous growth and improvement. Every area of campus life will be expected to improve on a continuing basis. Adequate resources and opportunity will be given, over time, for such improvement to be seen and measured.

Team/Servant Spirit

Lubbock Christian University is a body. Each part is essential. No one part is more substantial in terms of importance. Team spirit is the lifestyle whereby each member will operate unselfishly for the benefit of the whole.

UNIVERSITY CALENDAR 2006 - 2007

August

- 1 Fall apartment lease period
- 12 Residence halls open 9:00am for beginning freshmen
- 15-16 Faculty Conferences
- 18 Registration 9:00am - 3:00pm
Residence halls open for returning students
Cafeteria resumes full service
- 19 Volleyball scrimmages - The Rip
- 21 Fall classes begin
Drop/Add & late registration begins for fall
First Day of Class for Graduate Education fall term
50th Opening Chapel Ceremonies
- 21-24 Praise Choir auditions 12:00 noon - 1:00pm
- 21-25 100% tuition & housing refund - fall & Grad Ed.
- 22 Chamber Singers call-back auditions 4:30pm
- 25 Drop/Add & late registration end
- 25-26 Volleyball - Fresno Pacific Univ. Tourn. - Fresno, CA
- 25-27 Praise Choir & Chamber Singers retreat
- 28 New apartment waiting list will be created
- 28-1 80% Tuition & Housing Refund - fall & Grad Ed.

September

- 1 Volleyball - Panhandle State Univ. - 3:00pm The Rip
Hardin-Simmons Univ. - 7:00pm - The Rip
- 2 Volleyball - St. Gregory's Univ. - 1:00pm - The Rip
Huston-Tillotson Univ. - 3:00pm - The Rip
- 4 Labor Day - University holiday (offices closed)
Lunch and dinner ONLY in Cafeteria
- 4-8 60% tuition & housing refund - fall & Grad Ed.
- 5 Pass/Fail begins
Volleyball - Univ. of Texas Permian Basin - 7:00pm
The Rip
- 6 12th Class Day
- 8-9 Volleyball - Abilene Christian Univ. Tournament -
Abilene, TX
- 11 No refund on tuition & housing- fall & Grad Ed.
- 14-15 50 Years of Service in Lubbock - The Big Student Event**
- 15 Last day to apply for fall graduation

September	15	Volleyball - College of the Southwest - 7:00pm Hobbs, NM
Continued	21-23	Volleyball - Region VI Championship Tournament - The Rip
	28	Volleyball - St. Gregory's Univ. - 7:00pm - Shawnee, OK
		<i>Celebrating 50 Years Kick-off Dinner</i>
	29-30	Volleyball - Southern Nazarene Univ. Tournament - Bethany, OK
 October		
	3	Volleyball - Univ. of Texas Permian Basin - 7:00pm - Odessa, TX
	5-7	<i>Parent/Family Weekend</i>
	6	Pass/Fail ends for fall Spring & summer class schedules due to Registrar
	6-8	Fall musical - GUYS & DOLLS
	7	Student Sampler Performance Volleyball - Houston Baptist Univ. - 1:00pm - The Rip
	10	Volleyball - Wayland Baptist Univ. - 7:00pm - Plainview, TX
	11-13	<i>Celebrating 50 Years of the Pioneering Spirit</i>
	12-13	World Missions Workshop
	13-14	Volleyball - Houston Baptist Univ. Tournament - Houston, TX
	15	Student account must be PAID IN FULL or enrolled in TMS
	17	Volleyball - Abilene Christian Univ. - 7:00pm - The Rip
	18	Breakfast and lunch ONLY in Cafeteria
	19-20	Fall Break - University holiday (offices closed)
	19-22	Cafeteria CLOSED for Fall Break
	20-21	Volleyball - John Brown Univ. Tournament - Siloam Springs, AR
	23	Classes resume Cafeteria resumes regular service
	23-24	Fall Ministers Conference
	26	Last Day to withdraw with a "W" Volleyball - Wayland Baptist Univ. - 7:00pm - The Rip
	27	Last day for fall graduates to complete "IP" Master Follies Hosts & Hostesses Auditions
	30-31	Advance registration for Spring 2007

November

- 1 Applications for spring housing available
- 1-3 Advance Registration for Spring 2007
- 2 Volleyball - College of the Southwest - 7:00pm -
The Rip
- 5 Praise Choir concert - tba
- 6 Scholarship Benefit Dinner
- 9 Lady Chaps BB - Texas Women's Univ. - 7:00pm -
Denton, TX
- 9-11 Experience LCU
- 10 Last day of class for Graduate Education fall term
- 11 Volleyball - Sooner Athletic Conference Tour. -
Bethany, OK
Lady Chaps BB - LSU Shreveport - 3:00pm -
Shreveport, LA
- 12 Praise Choir concert - tba
- 13 First day of class for Graduate Education -
winter term
- 13-17 100% Tuition Refund - Grad Ed.
- 15 Spring housing applications due
Last day to submit 30 Day move-out notice
for apartments
- 17 Breakfast and lunch ONLY in Cafeteria
Residence halls close at noon
- 17-18 Volleyball - Region VI Tournament - tba
- 18 Lady Chaps BB - Western New Mexico Univ. -
1:00pm - The Rip
- 18-25 Residence halls and Cafeteria CLOSED
- 20-24 Thanksgiving - University Holiday
- 21 Lady Chaps BB - Sul Ross - 5:30pm - Alpine, TX
- 26 Residence halls open at 1:00pm
- 27 All classes resume
Cafeteria opens
- 27-1 80% tuition refund - Grad Ed. winter term
- 30 Lady Chaps BB - Texas A&M International - 7:00pm
The Rip
- 30-1 Christmas Dinner/Concert

December

- 1 Lady Chaps BB - Paul Quinn Univ. - 8:00pm -
The Rip
- 2 Praise Choir recording project

December **Continued**

- Lady Chaps BB - UT Permian Basin - 3:00pm -
The Rip
- 4-8 60% tuition refund - Grad Ed. winter term
- 6 Last day of class - fall
- 7 Lady Chaps BB - Wayland Baptist - 6:00pm -
The Rip
- 7-9 Final exams begin
- 9 Commencement
- 11 Final Exams Continue
No tuition refund on Grad Ed. winter term
- 12 Breakfast & lunch ONLY in cafeteria
- 13 Cafeteria CLOSED for semester break
Residence halls close at 5:00pm
- 15 Final grades due - 12:00 Noon
Fall apartment lease period ends
- 18 JanMester registration and first day of class
100% tuition refund - JanMester
- 19 Late registration for JanMester ends
80% tuition refund - JanMester
- 20 60% tuition refund - JanMester
- 21 No tuition refund for JanMester
- 25-1 Christmas - University holiday (offices closed)
- 29 Lady Chaps BB - Eastern New Mexico University -
2:00pm - The Rip
- 30 Lady Chaps BB - LSU Shreveport - 1:00pm -
The Rip

January

- 1 Spring apartment lease period begins
- 2 Continuation of JanMester Classes
- 3 Last day to withdraw with a "W" JanMester
- 3-14 Praise Choir & Chamber Singers Tour
- 4 Lady Chaps BB - Southern Nazarene - 6:00pm -
Bethany, OK
- 6 Lady Chaps BB - Oklahoma Christian - 1:00pm -
Edmond, OK
- 11 Lady Chaps BB - St. Gregory's - 6:00pm - The Rip
- 12 Last Day of Class - JanMester
- 13 Lady Chaps BB - Oklahoma City - 1:00pm - The Rip
- 14 Residence halls open 1:00pm
- 15 Registration 9:00am - 3:00pm - Spring
NIGHT CLASSES BEGIN
Final grades for JanMester due 10:00am
Cafeteria opens

January

Continued	15-19	100% tuition & housing refund
	16	Spring classes begin Drop/Add & late registration begin for spring
	18	Lady Chaps BB - Oklahoma Baptist - 6:00pm - Shawnee, OK
	19	Drop/Add & late registration end
	20	Lady Chaps BB - John Brown - 1:00pm - Siloam Springs, AR
	22-26	80% Tuition & Housing Refund
	25	Lady Chaps BB - Northwestern Oklahoma - 6:00pm - The Rip
	27	Lady Chaps BB - Univ. of Science and Arts - 1:00pm - The Rip
	29	Pass/Fail Begins LadyChaps BB - Wayland Baptist - 6:00pm - Plainview, TX
	29-2	60% tuition & housing refund
	31	12th Class Day

February

	1	Lady Chaps BB - St. Gregory's - 6:00pm - Shawnee, OK
	3	Lady Chaps BB - Oklahoma City - 1:00 - Oklahoma City, OK
	5	No refund on tuition or housing
	8	Lady Chaps BB - John Brown - 6:00pm - The Rip
	9	Last day to apply for spring/summer graduation
	9-10	Master Follies
	9-11	<i>Celebrating 50 Years of Student Life</i>
	10	Lady Chaps BB - Oklahoma Baptist - 1:00pm - The Rip
	15	Lady Chaps BB - Univ. of Science and Arts - 6:00pm Chickasha, OK
	17	Lady Chaps BB - Northwestern Oklahoma - 1:00pm Alva, OK
	22	Lady Chaps BB - Oklahoma Christian - 6:00pm The Rip
	23	Last day of class for Grad Ed. winter term
	24	Lady Chaps BB - Southern Nazarene - 1:00pm - The Rip
	26	First day of class for Grad. Ed.
	26-2	100% tuition refund

March

- 1-5 Lady Chaps BB - Conference Tournament - Edmond, OK
- 2 Pass/Fail ends
Fall & JanMester class schedules due to registrar
- 5-9 80% tuition refund Grad Ed. spring term
- 8-18 Praise Choir & Chamber Singers Campaign to Eastern Europe
- 9 Residence halls close at noon for Spring Break
Breakfast and Lunch ONLY in Cafeteria
- 12-16 Spring Break - University holiday (offices closed)
- 14-20 Lady Chaps BB - NAIA National Tournament - Jackson, TN
- 15 Student account must be PAID IN FULL or enrolled in TMS
- 18 Residence halls open at 1:00pm
- 19 Classes resume
Cafeteria opens
- 19-23 60% tuition refund Grad Ed. spring term
- 26 No refund on tuition for Grad Ed. spring term
- 29 Last day to withdraw with a "W"

April

- 1 Applications for fall housing available
- 2-5 Advance registration for fall 2007
- 5 Last day for graduates to complete "IP"
- 6 Easter - University holiday (offices closed)
- 15 Fall Incentive applications due
- 22 Student Awards Banquet
- 25 Last day to submit 30 day move-out notice for apartments
- 26 Praise Choir and Chamber Singers Spring Concert
- 29 Employee Banquet

May

- 2 Last day of class
- 3-5 Final exams begin
- 5 Commencement
- 7-8 Final exams continue
- 7 Registration and first day of class - Summer IV (Long Session)
Drop/Add & late registration begin - Summer IV
- 7-11 100% tuition refund for Summer IV

May

Continued	8	Breakfast & lunch ONLY in Cafeteria
	9	Residence halls close at 5:00pm
	11	Final grades for Spring due 12:00 noon Drop/Add & late registration end - Summer IV
	14	Registration & first day of class - Summer I 100% tuition refund - Summer I
	14-18	80% tuition refund - Summer IV
	15	Late registration ends for Summer I 80% tuition refund - Summer I
	16	60% tuition refund - Summer I
	17	No tuition refund for Summer I
	tba	Staff conference
	21	Last day to withdraw with a "W" - Summer I Pass/Fail begins - Summer IV
	21-25	60% tuition refund - Summer IV
	25	Last day of class for Grad Ed. spring term Spring apartment lease period ends
	28	Memorial Day - University holiday (offices closed)
	29	Graduate Education Summer Terms I & III Classes Begin 100% tuition refund Graduate Education - Summer Term I No tuition refund for Summer IV
	29-2	100% tuition refund Graduate Ed.- Summer Term III
	30	80% tuition refund Graduate Ed. - Summer Term I
	31	60% tuition refund Graduate Ed. - Summer Term I

June

	1	Advance registration for Fall 2007 Last day of class for Summer I 0% tuition refund Graduate Ed. - Summer Term I Summer apartment lease period begins
	3-9	Encounter
	4	Final grades for Summer I due 10:00am
	4-8	80% tuition refund Graduate Ed. - Summer Term III
	11	Registration & first day of class - Summer II 100% tuition refund - Summer II
	11-15	Impact 60% tuition refund Graduate Ed - Summer Term III
	12	Late registration ends for Summer II 80% tuition refund - Summer II
	13	60% tuition refund - Summer II
	14	0% Tuition Refund - Summer II

June

Continued	15	Last day of class for Graduate Education - Summer Term I
	18	First day of class for Graduate Education - Summer Term II 100% tuition refund Graduate Education - Summer Term II 0% tuition refund Graduate Education - Summer Term III
	18-23	Summer Excitement
	19	80% tuition refund Graduate Education - Summer Term II
	20	60% tuition refund Graduate Education - Summer Term II
	21	0% tuition refund Graduate Education - Summer Term II
	22	Advance registration for fall 2007 Pass/Fail Ends - Summer IV
	25	Last day to withdraw with a "W"
	25-30	Camp Champion
	26	Last day to submit 30 day move-out notice for apartments
	29	Last day of class for Summer II

July

	2	Final grades for Summer II Due 10:00am
	4	Independence Day - University holiday (offices closed)
	6	Last day of class for Graduate Education - Summer Term III
	9	Registration & first day of Class Summer III 100% tuition refund - Summer III
	10	Late registration ends for Summer III 80% tuition refund - Summer III
	11	60% tuition refund - Summer III
	12	Last day to withdraw with a "W" - Summer IV 0% tuition refund - Summer III
	20	Advance registration for Fall 2007
	23	Last day to withdraw with a "W" - Summer III
	25	Summer apartment lease period ends
	27	Last day of class for Summer III
	30	Final grades for Summer III due 10:00am

CAMPUS DIRECTORY

*ALL OFFICES ARE CLOSED FOR CHAPEL
MONDAY – THURSDAY 9:30AM – 10:15AM*

OFFICE	BUILDING	TELEPHONE
Main LCU Number	ADMIN	796-8800
Academic Support	SUB	720-7485
Admissions	ADMIN	720-7151
Athletics	RIP GRIFFIN CTR.	720-7276
Behavioral Science	BSB	720-7826
Bible	CDC	720-7651
Bookstore	SUB	720-7526
Business Administration	ADMIN	720-7376
Business Office	ADMIN	720-7301
Student Accounts	ADMIN	720-7309
Cafeteria		720-7981
Calendar/Room Reservation	Facilities	720-7765
Camps	MarCom/PR/Alumni	720-7217
Career Center	SUB	720-7215
Custodial	Facilities	720-7776
Communications/ Fine Arts	CDC	720-7726
Core Knowledge	ED	720-7991
Dean of Biblical Studies and Behavioral Sciences	CDC	720-7662
Dean of Hancock College of Liberal Arts and Education	CDC	720-7876
Dean of B. Ward Lane College of Professional Studies	SC	720-7626
Development	ADMIN	720-7226
DORMS		
Johnson Hall		720-8699
Katie Rogers Hall		720-8878
Living Center		720-8100
Education	ED	720-7580
Environmental Science	Cook Research	720-7701

Alumni Office	MarCom/PR/Alumni	720-7218
Facilities		720-7765
FAX in Registrar's Office	ADMIN	720-7255
Fieldhouse/Kinesiology	Fieldhouse	720-7851
Financial Assistance	ADMIN	720-7176
Fitness Center	Fieldhouse	720-7856
Global Affairs	Baker Conf. Ctr.	720-7451
Housing	SUB	720-7506
Humanities	AH	720-7601
Institutional Effectiveness	ADMIN	720-7145
Library		720-7326
Maintenance		720-7776
Marketing/Communication	MarCom/PR/Alumni	720-7219
Math	NM	720-7626
Medical Clinic	SUB	720-7482
Motor Pool		720-7751
Music	Allison Music Ctr.	720-7429
Nursing	NM	720-7676
Organizational Mgmt	ADMIN	720-7351
President's Office	ADMIN	720-7125
Provost and Chief Executive Officer	AH	720-7401
Post Office	SUB	720-7540
The Duster Today/ Press Releases	MarCom/PR/Alumni	720-7802
Registrar	ADMIN	720-7251
Science	SC	720-7626
Security	24 hour Access	796-8918
	Non-emergency	720-7521
Student Affairs	SUB	720-7501
Switchboard	ADMIN	0
Technology Services	Facilities	720-7100
Testing	SUB	720-7480
University Counseling Center	BSB	720-7476
University Relations	ADMIN	720-7211
Yearbook	MarCom/PR/Alumni	720-7806

Lubbock Christian University is committed to building a community that is conducive to spiritual, personal and academic growth. The values that guide Lubbock Christian University are based on our belief in God and allegiance to scripture. We believe these values are essential in maintaining an environment in which the needs of each individual are important. As a part of a community where God is glorified and mutual respect and dignity of others are the norm, each person shares the responsibility to uphold these guidelines.

CODE OF ACADEMIC INTEGRITY

Rationale

The mission statement of Lubbock Christian University cites three areas of focus in its goal of changing lives: a spiritual emphasis, a quality education, and reinforcement of values. As a Christ-centered institution of higher education, Lubbock Christian University expects its stakeholders to conduct themselves with honor and integrity in academic pursuits befitting a Christian learning community and in keeping with the university's mission.

Academic Integrity

The implications of academic dishonesty are far-reaching in their ability to erode the functions of education and research; it is therefore crucial that academic integrity be preserved at all levels of the educative/research process. Instances of academic dishonesty may include but are not necessarily limited to the following:

- a. Cheating, which is the use of materials (including papers purchased or acquired from individuals, internet web sites, etc.), study aids, etc. for testing and assignments, which are not authorized by the instructor.
- b. Plagiarism, which is the presentation of information, content, or wording that originates from another source as one's own.
- c. Conspiring or aiding and abetting of dishonest behavior, such as in knowingly providing materials from which another may cheat.
- d. Falsification or invention of material for academic work.

Pledge of Academic Integrity

All students, by their enrollment, agree to uphold all aspects of academic integrity as outlined in this policy, in all his or her academic pursuits.

Disciplinary Responses to Academic Dishonesty

Lubbock Christian University will respond to instances of academic dishonesty with disciplinary action. Consequences range from the lowering of a grade on the assignment or in the course to dismissal from the university.

First Offense of Academic Dishonesty

Once an instance of academic dishonesty has been determined by the instructor, the instructor will—as soon as possible—set up a meeting with the student and department chair. At that meeting, the instructor will confront the student regarding the instance of academic dishonesty, assign the consequences to the instance of academic dishonesty, and discuss the appeal process with the student. Consequences for an instance of academic dishonesty may be in the form of:

- a. Lowering the grade on the assignment, even down to a grade of “0”, or allowing for the “redo” of the assignment or test, as deemed appropriate by the instructor.
- b. Removing the student from the course with a grade of “F.”
- c. Working with the Office of Student Affairs to remove student from university leadership positions, traveling groups that represent the university, or similar.

The instructor and department chair will, in writing, inform the Academic Dean, the student’s advisor, the Provost, and the Dean of Campus Life of the instance of academic dishonesty and the course of disciplinary action decided upon by the instructor.

Multiple/Subsequent Offenses of Academic Dishonesty

In the case of multiple offenses of academic dishonesty by a single student, whether within a single class or for single offenses in multiple courses, disciplinary action will result in the following:

- a. Removing the student from the course with a grade of “F.”
- b. Removal of student from university leadership positions, traveling groups that represent the university, or similar.
- c. Loss of scholarship and/or institutional funds and grants.

The following will apply at the discretion of the Provost:

- d. Suspension from the university for no less than one semester.
- e. Permanent dismissal from the university.

The Office of the Provost serves as the clearinghouse for information on instances of student academic dishonesty. Documentation of infractions and disciplinary action will be submitted by instructors and kept on file in that office. A copy of this documentation will also be kept on file with the Office of the Dean of Campus Life.

Appeal Process

A student who wishes to appeal a disciplinary sanction taken by an instructor for instances of academic dishonesty may appeal to the Academic Integrity Committee. If an appeal is made to this last level, the student may choose to be assigned a faculty member to act as mentor/advisor in preparing for this process. That assignment will be made by the appropriate dean. Students wishing to pursue this appeal process must, within three business days of the delivery of disciplinary sanction, submit a letter of intent to appeal to the Provost. In that letter, the student must provide background of the alleged instance of academic dishonesty, explain the nature of the sanction, and formally request a meeting with the Academic Integrity Committee. Upon receipt of this letter, and within ten business days of its delivery, the Dean of Campus Life and Provost will convene the Academic Integrity Committee to hear the student's appeal. (If the occurrence of academic dishonesty is within a short course—i.e., during the summer—the timetable in this section is expedited, with one week equaling one day.) The student may not bring outside witness or counsel to these academic meetings. The student may remain in the course in question until the appeals process is exhausted. The student will be notified of the committee's decision within 48 hours.

Academic Integrity Committee

The Academic Integrity Committee is comprised of the following individuals:

Dean of Campus Life

Academic Dean from outside the college in question

Faculty member from within the academic area, appointed by the Academic Dean of the college in question*

Two students appointed by the Student Senate.

The student and instructor will present their cases to the Academic Integrity Committee. Decisions of the Academic Integrity Committee are final. If a decision of “not guilty” is delivered, any assigned sanctions for academic dishonesty will be lifted for this infraction, and a letter recording this result will be placed in the student's file. If a decision of “guilty” is delivered, then a notation recording the instance of academic dishonesty will be placed on the student's academic transcript.

**This faculty member may not be the instructor of the course in question or the department chair to whom the student appealed.*

ACADEMIC LIFE

Academic Policies

Consult the course catalog for information on the grading system, course loads, attendance policies, TASP requirements, and other academic policies. If there are questions, students should ask their major advisors, the registrar, or a dean of the university.

Academic Standards

Academic standing is based on students' cumulative grade point averages (GPA) on their Lubbock Christian University transcript. Grade point averages will be computed at the end of each enrollment period. Students have the right to continue their studies at the university as long as they are making satisfactory progress toward a degree and complying with all other university standards. A permanent transcript of each student's academic work is maintained in the registrar's office. Students may come in to see their transcripts, view their transcripts on IQ Student or request copies in writing at any time.

Good Academic Standing

Students are considered in good academic standing when all admission requirements have been met and they maintain a cumulative grade point average based upon the greater of cumulative total hours attempted or cumulative total hours:

- 1.7 for 1-29 hours
- 1.9 for 30-59 hours
- 2.1 for 60-89 hours
- 2.25 for 90 hours and above

Academic Probation

Students who fall below the grade point average required for their accumulated hours will be placed on academic probation. Their status will be recorded on their transcript. While on academic probation students must:

- Enroll in no more than 14 semester hours
- Adhere to all instructors' attendance policies
- Have no participation in extracurricular activities

Students who wish to appeal any condition of this policy must submit a letter to the registrar explaining all extenuating circumstances. The registrar will forward the letter to the Academic Policy Committee. The Academic Policy Committee will review the circumstances and determine whether or not academic probation should be enforced. The decision of the Academic Policy Committee is final. If at the end of the semester of probation they do not earn at least a 2.0 GPA, students will be placed on academic suspension. During the probationary semesters, students will be required to repeat courses in which they have earned a grade of "F" if those courses are offered.

Academic Suspension

Students are placed on academic suspension by:

- 1) failing all courses in any enrollment period (fall, spring, summer)
- 2) failing to be in good academic standing after a semester on academic probation.

Academic suspension means that no college credit will be accepted for the following enrollment period. Students on academic suspension who wish to re-enroll at Lubbock Christian University may do so if they meet the following criteria:

- Students will be readmitted on probation if they return after not having been enrolled at Lubbock Christian University for a fall for spring semester.
- Students at the end of the spring semester may elect to attend the summer enrollment period on continued probation. They must agree to enroll for a minimum of 6 hours. If they have achieved the required cumulative grade point average at the end of the summer, they will be considered eligible for the fall semester. If not, suspension will be effective until the spring semester.

Suspension Appeal Procedure

Students seeking an appeal must submit a letter to the registrar explaining all extenuating circumstances. This letter will be forwarded to the Academic Appeals Committee. The Academic Appeals Committee will hear reasons suspension should or should not be enforced. The decision of the Academic Appeals Committee is final. Note: Students desiring to enroll for classes at another institution must have prior permission. Students desiring to re-enroll

at LCU after a third academic suspension must petition the Academic Appeals Committee for re-instatement before enrolling in any additional courses at LCU, including summer courses. The committee will hear these appeals during the regular meeting dates in August and January. Students who are readmitted must meet with the committee to petition for re-instatement following any subsequent suspension. Students who have this appeal denied may not enroll again for undergraduate credit at LCU. Students to whom re-admittance is denied may appeal in writing to the Provost. The decision of the Provost is final.

Academic Support Center and University Testing

The Academic Support Center and University Testing is located on the second floor of the Mabee Student Life Building (SUB), Room 206. Academic Support provides peer tutoring for current students upon request. Study strategy advisement, opportunities for individual practice in many content areas, and study materials for the THEA and GRE tests are also offered.

University Testing administers the THEA, ACCUPLACER, CLEP, ACT and CAAP test. The CAAP test is required for all students who enrolled Fall 2003 or later. Students should take this test after they complete the LCU core and before advancing. THEA is required to enter the Education Department. Contact the Director of Testing for information concerning any standardized testing or special departmental credit by examination needs. The testing office is located in the SUB.

Adding/Dropping a Course

The Registrar's Office in the Administration Building can help you make changes to your course schedule. See the LCU catalog for additional information.

Books

Course textbooks can be purchased at the bookstore on the first floor of the Mabee Student Life Building (SUB). At the end of the semester, you can sell a book back to the bookstore if the book will be used again in subsequent semesters.

Children in the Classroom

One of the advantages employees and students have at Lubbock Christian University is the family atmosphere created by the small size and value placed on people.

The value placed on people also makes it necessary for the university to provide employees and students a comfortable, safe, and non-distracting work or study environment. The following policy is designed to be people sensitive both in emergencies and in the day-to-day functioning of the university.

Students should not bring children into the classroom.

Occasional needs or emergency situations should be discussed with students' instructors. Instructors may permit some latitude for very short periods of time to meet special needs or emergencies.

Computer Labs

Computer labs are located in the north and south ends of the library, the second floor of the Administration Building, and the American Heritage Building. Computers are also available in the Education, CDC, Science and Ag Science buildings for use by their majors.

Disability Services

Lubbock Christian University is committed to attempting to provide accommodations for students under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1963.

The Disability Services Office is located on the second floor of the SUB. Students requesting such accommodations are required to provide the university with current (within three years) documentation of their disability, which will be kept on file in the Disability Services Office.

Students are responsible for [1] ensuring that current documentation is on file in the Disability Services Office; [2] meeting with the Coordinator of Disability Services prior to or no later than the first week of a semester or term; and [3] informing each of their instructors of their need for accommodations no later than the first week of their classes in the fall and spring semesters or within the first two classes of a three week term.

The university is not required to provide accommodations if the student fails to complete the above steps.

FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. These rights include:

1. The right to inspect and review the student's educational records within 45 days of the day the university receives a written request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's educational records that the student believes is inaccurate, misleading or otherwise in violation of the student's privacy rights. Students may ask the university to amend a record that they believe is inaccurate. They should write the university officials responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the university decides not to amend the record as requested by the student, the university will notify the student of the decision and advise the student of his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the university in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his/her professional responsibility. Upon request, the university discloses educational records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Lubbock Christian University to comply with the requirements of FERPA. The name and address of the office that administers

FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

For questions or additional information concerning FERPA, contact the Registrar, located in Room 104 of the Administration Building.

Grade Appeal

Students wishing to appeal a grade must write a letter of appeal to the Academic Appeals Committee. The letter must be written and received by the chair of the committee within one long semester of the original grade. Before appealing, the student must discuss with the teacher, the chair of the department in which the course is being taught, and the dean of the college in which the course grade is in question.

IQ Web

IQ Web is designed to allow students and faculty to register for classes online, view schedules, enter and view grades (paper grades will no longer be mailed out), and send online requests to the Registrar's Office, for example, request an official transcript or an address change. You may also view your school bill, see the amount of financial aid you have received and have the opportunity to submit a check request for any refunds available to you.

1. Enter in your last name.
2. Enter in your 9-digit ID number. If you do not know it, you need to go to Student Affairs (located in the SUB) to get an ID card with your ID number on it.
3. Enter your birthday in the format it appears in the example (mm/dd/yyyy)
4. Enter your LCU e-mail address in the spot for e-mail. (If you are a new student your e-mail address will be first initial last name last 4 digits of your ID#). (ex. Jdoe1234@lcu.edu)
5. Your "Login ID" and "Password" need to be something that you can remember. (ex. Jdoe1234 as your login and social security as password without dashes) You may want to write them down and keep them in a safe place. Password needs to be 5-12 characters long and it is case-sensitive.
6. Re-enter your password.
7. Enter in your nickname or your first name.
8. Enter in a password hint that will help you remember what your

password is. If you forget your password, you can get IQ to e-mail you your password hint to the LCU e-mail address that you entered above.

9. Select the role that applies to your needs (ie. Students = "Student Access").

After you request access, your IQ web account information should appear in blue on your screen. Please make note of your Login ID and Password.

If you get a message in red, then write down the error message and contact the Technology Services Help Desk at 720-7100.

Library

The university library contains more than 117,500 volumes and maintains a staff to assist students with research and other library needs. Students must have a current ID to check out library books. Library materials include books, periodicals, microfilms, video, and audiotapes. Online catalog, electronic databases and internet access are available. Books are checked out for a three-week period. Fines for overdue books are 10 cents per day per book. However, fines are half price if paid the day the book is returned. Fines are doubled when charged to a student's account. Unpaid fines are doubled and charged to a student's account. The charge for lost books is the cost of the book plus 10% inflation and a non-refundable processing fee. Book check out privileges will be forfeited until fines are paid. For more information on the library visit <http://www.lcu.edu/LCU/cstudent/library/default.htm>

Withdrawal from the University

Students who find it necessary to withdraw from all of their courses must report to the Registrar's Office by the deadline (see student handbook for calendar). Students are required to complete the Student Withdrawal Policy and Procedure form.

Once the form is returned to the Registrar's Office, the grade of "W" will be recorded in keeping with the regulations set forth in the section on Letter Grades in the LCU catalog.

Students who fail to properly complete the withdrawal process will have the grade of "F" recorded for each class and will be billed for the entire enrollment period.

Exceptions to this policy must be approved through the Registrar's Office.

SPIRITUAL LIFE

Bible Courses

The university believes that one's education should include opportunities to obtain a deeper understanding of the Bible and to make fundamental decisions about the relationship of one's own life to biblical truth. Therefore, students are required to complete 12 hours of courses in this area.

Chapel

Lubbock Christian University proclaims the virtues of faith in God, allegiance to scripture, the importance of people, a team/servant spirit, and continuous improvement. These values permeate one of LCU's richest and most treasured traditions: chapel. On the campus of Lubbock Christian University, chapel serves many important functions. First and foremost, chapel is a moment in the day when we can, collectively as a university family, congregate in a time of devotion and/or reflection. Chapel is also a community driven time of association, fellowship, and togetherness. By assembling daily, the students, faculty, and staff are afforded a unique opportunity to fellowship, share, and strengthen relationships as well as be informed about university happenings through informative announcements and conversations. The students of Lubbock Christian University comprise a strong team of many different faiths, creeds, and beliefs. Lubbock Christian University also has roots firmly planted in the heritage and tradition of the Church of Christ. It is through these two diverse lenses that LCU seeks to provide chapel programming that celebrates the differences, reinforces the commonalities, and provides spiritual opportunities for the entire community.

Chapel Announcements

Chapel announcements are to be sent via e-mail. Go to LCU's website at www.lcu.edu. Click on *Current Students*, then click on *Chapel Announcements* in the Spiritual Life menu. Then click on *Submit Announcement* from the menu on the left. Follow the directions and your announcement will be sent to the proper place. There is a 5pm deadline the day before you want the announcement to run.

Chapel Attendance Policy

Chapel is held from 9:40am - 10:10am Monday through Friday in the McDonald-Moody Auditorium. Attendance is required at chapel Monday–Thursday for all campus residents, full-time and part-time, and all students under the age of 25 enrolled in 12 or more hours. Part-time commuters, graduate students, and commuters 25 years or older are encouraged to attend

chapel but are exempt from mandatory chapel attendance. Friday chapel attendance is voluntary, but all students are encouraged to attend. Questions regarding the chapel attendance policy should be directed to the Dean of Student Development in the Student Affairs office located on the second floor of the SUB.

Chapel Attendance: Students are allotted up to **14** absences from chapel each semester for sick days, family emergencies and personal emergencies. There will be no makeup chapels. **Students are responsible for scanning their student ID card as they leave chapel and being aware of their absence total.** Three tardies will count as one absence. Students arriving between 9:40am and 9:50am will receive a tardy. **Students arriving past 9:50am and those not scanning their cards will receive an absence.** Students who are required to miss chapel for a school sponsored event must have their sponsor submit in writing the dates of absences to Student Affairs within five business days of the absence. Dishonesty in the scanning process will result in forfeiture of all allowable absences. Examples include scanning without attending and scanning for another student.

Exemptions: Students with special circumstances such as no class immediately **before** and **after** chapel, documented work conflicts, or family needs may apply for an exemption. Request forms for chapel exemptions are available in the Student Affairs Office on the second floor of the SUB. Students must file an exemption form each semester. Students with exemptions are allowed fewer absences as outlined below. Students must file exemptions with appropriate documentation within five business days of an exemption status change. Excused absences for prolonged or serious illness or injury may be granted. Written confirmation must be submitted to Student Affairs within five business days of the absence.

Chapel Absence Disciplinary Action:

Students with no exemptions will receive the following consequences:

- 10 absences—Courtesy e-mail to LCU e-mail account
- 15 absences—Summons from the Student Affairs office—a \$50 fine will be placed on the student's account.
- 18 absences—Disciplinary Sanctions as outlined below.

Students with a 2-day exemption will receive the following consequences:

- 5 absences—Courtesy e-mail to LCU e-mail account
- 7 absences—Summons from the Student Affairs office—a \$50 fine will be placed on the student's account.
- 9 absences—Disciplinary Sanctions as outlined below.

DISCIPLINARY SANCTIONS

Students receiving disciplinary sanctions for the absence levels indicated above will:

- Forfeit institutionally funded scholarships, discounts or any housing incentives.
- Not be allowed to pledge campus clubs. Members of any campus-sponsored organizations will be placed on inactive status. Club officers must relinquish their post.
- Be restricted from participation in other campus activities including Master Follies, study abroad, intramurals, inter-collegiate sports, spring break campaigns, etc.
- Attend chapel the next semester without exceeding the absence limit. If a student exceeds their chapel absence limit in consecutive semesters, the student will be suspended for one semester.

Students continuing to show blatant disregard for chapel attendance policies will be subject to immediate suspension.

The university has implemented procedures for student appeals with the intent of assuring fundamental fairness. Students who believe they were not treated fairly in the disciplinary process or that the sanction imposed was unreasonable can submit a written appeal to the Judicial Review Board. Refer to the Student Appeals process for a detailed explanation.

Church Services

All students are encouraged to attend church services on Sunday morning, Sunday evening, and Wednesday evening. Students looking for a church in Lubbock should check the yellow pages for college ministries, worship times, and locations.

Devotionals

Various devotionals and Bible studies are held on campus throughout the week along with prayer time. Students, faculty and staff are encouraged to meet Monday - Friday at noon in the back of the McDonald Moody Auditorium for daily prayer.

Prayer Requests

To submit a prayer request go to www.lcu.edu, click on *Current Students*, then click on *Prayer Requests* in the Spiritual Life menu and follow the directions.

STUDENT LIFE

The mission of Student Affairs is to embrace, honor and challenge students individually and collectively as we seek to change lives.

Address Changes

Students are responsible for maintaining current and accurate local and permanent addresses. Any changes of address may be made through IQ Web or may be communicated to the Registrar's Office.

Athletic Events

Current students with an ID card are admitted free to all regular season home games. Nationally ranked volleyball and basketball are played at the Rip Griffin Center on the southeast corner of campus, and nationally ranked baseball can be seen at Hays Field on the south end of campus. Visit www.lcu.edu and click on *Athletics* for game schedules.

Career Services

The purpose of LCU Career Services is to provide the necessary tools and advising for undergraduate students and alumni to succeed in their career endeavors. Services include career resources, one-on-one career advising, career research, resume and interview skills assistance, and job search. Students and alumni can also receive assistance through career testing by identifying values, skills, abilities, and interests as related to academic majors and career possibilities. Career Services is located on the second floor of the SUB. For additional information go to www.lcu.edu/LCU/cstudent/career/.

Cashing a Check

Checks can be cashed in the Business Office in the Administration Building. Checks for more than \$50 are subject to approval. A service charge will be assessed for all checks cashed.

Counseling Center

The collegiate experience is one of new development and substantial growth for students. New choices, challenges, and decisions abound and while it can be stimulating and exciting, it can also be a time of adjustment, stress, and confusion.

Lubbock Christian University is committed to providing counseling assistance for those students who may be struggling with academic pressures, family conflicts, relationship difficulties, career indecision, spiritual struggles,

substance abuse and so forth. These struggles sometimes manifest themselves outwardly through emotional outbursts, substantial weight gain or loss, depression, anxiety, and irregular sleep patterns. Few students move through this time without some personal commotion and the university encourages all students experiencing discomfort in the adjustment of college life to utilize the services of the Counseling Center.

Students seeking counseling services are entitled to limited (6-8) personal counseling sessions each semester free of charge, but may also participate in other opportunities for personal growth provided by the Counseling Center. The staff of the Counseling Center may suggest or make referrals for circumstances that require intensive, long-term care. The student will be financially responsible for any outside help, referred or otherwise. The director of the Counseling Center is a Licensed Professional Counselor who adheres to the ethical standards of the profession. All counselors follow the strictest standards in regards to confidentiality and privacy, and measures are taken to protect all confidential counseling records.

The Counseling Center is located in the west wing of the Behavioral Sciences Center, across from the cafeteria. For more information, please check the LCU website (www.lcu.edu) or call (806) 720-7478.

Please note: Due to ethical standards, the Department of Behavioral Sciences does not conduct private student counseling and is not affiliated with the Counseling Center.

Crime Report

In order to comply with the Department of Education regarding the Jeanne Clery Act of 1990, Lubbock Christian University must record all crimes occurring on campus on a yearly basis. Through resources from the Lubbock Police Department, Lubbock Christian University Security Department and the Student Affairs Office, an annual report is submitted to the U.S. Campus Crime website each October. The most current crime report statistics are available at: <http://www.lcu.edu/LCU/cstudent/studentaffairs/security/>

E-Mail & Network Access in Campus Housing

Network Access in Rooms

Upon request, network cards for laptop computers require a deposit of \$65. Deposits will be returned when cards are returned. NOTE: With laptop cards, in order to receive deposit, the card must be in working order.

Logging on to the network

Enter your first name initial followed by your last name and the last 4 digits of your LCU ID# in the User Name field (first initial last name last 4 digits of id#). Example: jdoe1234

Next, enter your social security number (SSN) without any dashes for the Password field. This is the default password for each student. You may change this password after you have logged on to the network.

*Verify that the domain name in the domain field is lcunet, if different then change to lcunet.

Press enter or click on the OK button.

Webmail (E-mail Account)

Double-click on the Internet Explorer icon on the desktop.

Access the LCU website by typing www.lcu.edu in the URL Address box, if web page is not already present.

Click on *Current Students*, then *Webmail*.

Type your first name initial followed by your last name and the last 4 digits of your LCU ID#. Example: jdoe1234

Next, enter the same password that you use to log on to the network in the Password field without any dashes if you still use your SSN.

Press Enter or click on the OK button.

To log out, click on the Log Out icon in the lower left corner at the bottom of the window.

Printers/Copiers

Enter your student ID number and press the arrow key at the bottom.

Next, enter your SSN and press the arrow key at the bottom.

To end your session, press the C/CE button.

X-drive

Log on to the network.

Double-click on the My Computer icon on the desktop or open Windows Explorer.

Double-click on the x-drive icon.

To exit, click on the close button in the upper right corner at the top of the window.

Emergencies

Campus Security may be contacted by calling 796-8918. For life threatening situations call 911. To access 911 from a campus phone, dial 9 for an outside line then 911.

Extracurricular Activities

Students have the opportunity to participate in a variety of social, professional, and service clubs as well as to become involved in a broad spectrum of intercollegiate and intramural sports at LCU. Visit www.lcu.edu or the Student Affairs Office for more information.

Students participating in intramural sports, Master Follies, and other campus-related activities do so at their own risk. The university does not assume responsibility for accidents incurred during these activities. Students assume full responsibility to provide their own health, accident and life insurance.

Field House

All students, faculty, and staff with current ID cards can utilize the Field House as a recreation center. It contains basketball courts, a 200-meter track, volleyball, badminton, pickle-ball nets, and a fully equipped fitness center. The Field House and Fitness Center hours are 6am-10pm on Monday, Tuesday, and Thursday; 6am-6pm on Wednesday; 6am-7pm on Friday; 8am-5pm on Saturday; closed on Sunday. The Field House and Fitness Center are closed Monday-Thursday from 9:30am-10:30am for chapel. Check out www.lcu.edu for holiday and summer hours. There are two dressing facilities available during operating hours.

Financial Assistance

If your financial aid application is complete but your admission requirements have not been met, then your financial aid will not be applied to your bill until you are complete with Admissions.

If your financial aid is complete and you have a credit on your account, you can request a check on IQ Web. For further assistance, you may contact the Business Office on the first floor of the Administration Building. Please notice the dates on the calendar when excess funds may be requested.

Further inquiries about financial aid can be directed to the Financial Assistance Office in the Administration Building, Room 113.

Fitness Center

The Ramona Perrin Fitness Center is located in the Field House and is available to all students, staff and faculty with a current LCU ID card. Students, faculty and staff may use the facility free of charge. Spouses may join for an additional \$35 per semester. Weights, cardio equipment and aerobic classes are offered. The hours during the fall/spring semesters are Monday, Tuesday and Thursday from 6am - 10pm, Wednesday from 6am - 6pm, Friday from 6am - 7pm, and Saturday from 8am - 5pm. These hours are subject to change.

Identification Cards

Students are issued an official LCU ID card at the beginning of each academic year. ID's are issued in the Student Affairs Office on the second floor of the SUB. Students receive one free ID card per year. There is a \$10 replacement fee for lost ID cards.

Students are required to carry their ID card with them at all times and to present the card to any university official upon request. Students failing to render an ID card upon request, using an ID card of another student, allowing an ID card to be used by another student, or falsifying information used for identification purposes will be subject to disciplinary action. The LCU ID card must be returned to Student Affairs when a student withdraws, is suspended or is dismissed from the university.

Intramural Sports

Intramurals provide all students the opportunity to participate in individual and team sports. These sports include flag football, basketball, volleyball, roller hockey, badminton, ping-pong, pool, pickle ball, foosball and softball. Intramurals are played during the fall and spring semesters. LCU does not carry health, accident or life insurance on its students. Students assume full responsibility for any injuries received while participating in such activities, and participation is at the students own risk. Students assume full responsibility to provide their own health, accident and life insurance.

Lost and Found

The lost and found is located at the switchboard, inside the Business Office, in the Administration Building.

Meals

Students may purchase a full meal ticket or munch money through the Business Office in the Administration Building. Individual meals may also be purchased from the cashier in the Café. Students eating in the Café must

present their ID card. Requests for carryout containers or sack lunches, as well as for accommodation of special dietary needs, should be made to the Café manager.

Grille Works®, a retail dining location in the SUB, serves hamburgers, hot dogs, fries, etc. Munch money can be used at Grille Works.

Munch money carries over from the fall semester to the spring. The account will be zeroed out if not used by the end of the spring semester.

Medical Clinic

The medical clinic is an outpatient clinic with a full-time physician and a registered nurse. Treatment is available for acute illnesses and minor injuries, as well as maintenance therapy for certain chronic health conditions. All current LCU students who have paid the required health services fee are eligible to take advantage of these services.

There is a \$10 fee to be evaluated and treated by the physician, and there are minimal charges for certain medications & medical supplies when needed. There is no charge to see the nurse. Students have the option of paying by cash, check, or charging their student account. The clinic does not accept insurance.

The clinic is open Monday-Thursday from 8-12 noon and 1-4 and on Friday from 8-12 noon. The clinic is closed evenings, weekends, and holidays. Call 806-720-7477 or come by the clinic located on the second floor of the SUB to make an appointment with the physician. There is no appointment necessary to see the nurse.

Meningitis

Texas law now requires that all new college students be provided with information regarding meningococcal disease. Bacterial meningitis is a serious, potentially deadly disease that can progress very quickly. It is an inflammation of the membranes that surround the brain and spinal cord. The bacteria that cause meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year.

What are the symptoms?

High fever

Rash or purple patches on skin

Stiff neck

Confusion and sleepiness

Nausea/Vomiting
Severe headache
Light sensitivity

Lethargy
Seizures

The more symptoms, the higher the risk, so when these symptoms appear seek immediate medical attention.

How is Meningitis Diagnosed?

- Diagnosis is made by a medical provider and is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood tests.
- Early diagnosis and treatment can greatly improve the likelihood of recovery!

How Do I get Meningitis?

- The disease is transmitted when people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.
- Coming into close contact with carriers, sharing such items as drinking glasses, and even kissing are ways of spreading and/or becoming infected with the disease
- Examples of such would be roommates, close friends, or classmates in a relatively small classroom. Because of these factors, **students at institutions of higher education are considered to be at increased risk.**

What can happen to me if I catch Meningitis?

- Death (in 8 to 24 hours from perfectly healthy to dead)
- Permanent brain damage
- Kidney failure
- Learning disability
- Hearing loss, blindness
- Limb damage (fingers, toes, arms, legs) that requires amputation
- Multiple other medical problems

What Can I Do?

- Antibiotic treatment, if received early, can save lives and chances of recovery are increased. However, permanent disability or death can still occur.
- Meningococcal vaccination reduces the risk of catching the disease.

The vaccine is available at the LCU Medical Clinic, or may be given by a primary care provider. Vaccinations should be considered for:

- Those living in close quarters (including college dormitories)
- College students 25 years old or younger
- Vaccination is very safe – the most common side effects are redness and minor pain at injection site for up to two days.

For additional information:

- Contact your primary care provider
- Contact the LCU Medical Clinic (upstairs in the SUB) - phone (806) 720-7482
- Contact the City of Lubbock Health Department (806) 775-2933 or the Texas Department of State Health Services (1-888-963-7111).
- Contact web sites:

www.cdc.gov/ncidod/dbmd/diseaseinfo; www.acha.org

Post Office

Campus post office boxes are given to campus residents only. Students are responsible for checking their mailboxes each school day as all campus business is transacted through the university mail system and e-mail. Normal hours of operation are 9:00am-3:30pm, Monday through Thursday and 9:00am-noon on Friday. Mail addressed to students from off campus should be addressed in the following manner:

Name of Student
LCU Box _____
5601 19th Street
Lubbock, TX 79407

Release of Student Information

The following information may be used by the university in publications and news releases and may be used upon request: student name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent educational institution attended, high school attended, photograph, maiden name, marital status, citizenship, candidacy for graduation, classification, degree objective, campus location, parent's names and hometown.

Objection to the release of any of the preceding information should be made in writing in the Registrar's Office.

Residential Life

Full-time, single undergraduate students under 20 years of age who have less than 60 hours are required to live in campus housing. Students may submit a petition to live off campus if they meet one of the following criteria: (1) The student lives with an adult member of his/her immediate family. Immediate family is defined as a parent, grandparent, aunt, uncle, legal guardian, or sibling who is 20 or older; or (2) He/she has lived on campus for two years and has a minimum cumulative GPA of 3.0.

A petition to live off campus must be submitted every fall and spring semester until the student meets the age or hours requirement. Part-time students are allowed to live in campus housing only as space permits.

Students can choose from several residence halls. Katie Rogers houses females of all classifications, and the Courtyard offers housing primarily for upper class women. Qualified sophomores (30-59 hours) may also reside in the Courtyard, but priority is given to juniors and seniors (60+ hours). Male students can choose to live in one of two residence halls: Johnson Hall or the Living Center. Johnson Hall houses males of all classifications, and the Living Center houses primarily upperclassmen. Qualified sophomores (30-59 hours) may reside in the Living Center, but priority is given to juniors and seniors (60+ hours). Only the Courtyard and Living Center are open year-round.

Campus apartments provide a housing alternative for students who are 21 and older, married students with no children, and those who have earned at least 48 credit hours. Juniors and seniors (60+ hours) will be given priority. One-, two-, and four-bedroom units are available. Each unfurnished unit has fully carpeted bedroom and living areas and tiled kitchen and bathroom areas. Kitchens are fully equipped with refrigerator, dishwasher, electric stove, and disposal. Three lease periods are available: August 1-December 25, January 1-May 25, and June 1-July 25.

Contact the Residential Life Coordinator at 806-720-7506 or reslife@lcu.edu for additional information about campus housing. The ResLife office is located on the second floor of the SUB.

Rollerblades, Skateboards and Bicycles

Skateboards and rollerblades are only permitted on sidewalks and are for outside transportation only. Excessive speed is prohibited on campus property.

Severe Weather Evacuation Procedures

In the event of the sighting of a tornado that threatens the Lubbock Christian University campus, all persons in the building should move immediately to the interior hallways of the lowest possible floor away from windows. Maps defining safe areas are posted in the entrance of each building. Students are advised to monitor local television and radio for up-to-date weather information.

Student Insurance

Brochures for covering personal property in apartments or residence halls are available in the Student Affairs Office. Brochures for student medical insurance are also available.

Student Liability

Students assume full responsibility to provide their own health, accident and life insurance. The university is not responsible for any injuries incurred by a student. The university does not assume responsibility for or insure student property that is lost, damaged, or stolen. Students are advised to lock their rooms at all times, leave valuable property at home, and not keep large amounts of cash in their rooms. Lost or stolen keys should be reported immediately to the residence hall supervisor. Students assume responsibility to insure their personal property. The university does not provide health, accident, or life insurance for students.

Traffic and Parking Policy

City, county, state, and federal laws governing the operation, use, and parking of motor vehicles are effective at LCU. This includes current vehicle registration and state inspection. The university does not provide insurance for personal vehicles or their contents.

Students using private vehicles on campus consent to search of the vehicle while on campus and agree to obey city, county, state, and federal traffic laws and regulations.

Students must register their vehicles with the Student Affairs Office, display the current parking decal on their vehicles on the OUTSIDE of the back window in the lower left corner, and park in those areas designated for use by their decal. Commuters may contact the Student Affairs office to obtain parking permits for additional vehicles. Vehicles parked on LCU property without a permit will be issued a ticket. Tickets will be placed on the student account and must be paid in the Business Office.

There are several places on campus marked for handicap parking. City Police regularly issue fines of \$250 for parking in handicap slots without proper permits. A vehicle may be towed or ticketed if it is parked in a restricted area or is a traffic hazard. Speed limit for parking lots is 15 mph. Speed limits on campus roads are 25 mph except where posted otherwise. Parking is only permitted in designated slots. Parking is allowed in the Green Lawn church parking lot, except against the yellow curb where tickets will be issued.

Parking Permits:

<u>Red Parking Permit:</u>	Living Center residents
<u>White Parking Permit:</u>	Residents of campus apartments, Courtyard, Johnson Hall and Katie Rogers
<u>Blue Parking Permit:</u>	Commuters
<u>Yellow Parking Permit:</u>	Faculty and Staff

Reserved parking areas:

- Living Center – faculty, staff and Living Center residents
- Behind the Cafeteria – faculty and staff
- Cook Research Center – faculty and staff
- Administration Building – visitors, faculty and staff

Commuter parking areas on campus:

- Behind the Behavioral Sciences Building - commuter parking
- Library - commuter parking
- Moody Auditorium, North parking lot - commuter parking
- Moody Auditorium, South parking lot - commuter parking

Open parking is available at the Rip Griffin Center, Field House, and the triangle lot across from the music building.

A color-coded system is used for parking on campus. Please observe the following:

- Yellow Curb: Visitor/faculty/staff parking from 7:30am to 5:00pm Monday through Thursday, and 7:30am - noon on Friday
- White Curb: 10 minute parking
- Blue Curb: Handicap parking only (City Police regularly issue fines of \$250 for parking in handicap parking slots)
- Red Curb: Fire Zone - NO parking at any time.

Traffic Fines:

- \$15.00 – No valid parking permit; parking where prohibited by sign; parking in an unauthorized area (yellow curb, red curb, blue curb or striped zone); improperly parked in a slot; obstructing traffic.
- \$30.00 – Failure to stop at a stop sign, speeding or any other moving violation.
- \$50.00 – Parking in areas marked for handicap parking.

The above list is not inclusive of all traffic offenses. Contact the Director of Security at 720-7521 for questions or additional information regarding traffic and parking policies.

Appeal: Students may appeal parking or traffic tickets to the Traffic Appeals Committee by making an appointment in the Student Affairs Office within five days of receipt of ticket. The written appeal must specify grounds that would justify consideration. General dissatisfaction with the policy or an appeal for mercy is not an appropriate basis for an appeal.

Tuition Payment

All student accounts are due and payable by the fifth day of the term. The Business Office will accept payment on a student's bill or help arrange a payment plan through Tuition Management Systems (TMS). For more information, please contact the Student Account Advisor in the Business Office at 720-7309.

Our refund policy is as follows:

- 1st – 5th day of term 100%
- 6th – 10th day of term 80%
- 11th – 15th day of term 60%
- 16th – end of term 0%

Short Summer Sessions and JanMester:

- 1st day 100%
- 2nd day 80%
- 3rd day 60%
- 4th day 0%

Requesting an Excess Check on IQ Web

- Go to the LCU Website: www.lcu.edu
- Under the heading of Current Students look for Online Services and click on IQ Web
- Click on Log-in. Put in your Login ID and Password.
- On the left-hand side of the screen, go down to Money and click on Current Balance. A table will appear, showing all the charges and credits since enrolled at LCU. You need to look next to the blue letters that say Balance Due. If this number has a minus sign (-) in front of it, you have a credit balance and can request a check. You can request an amount up to this number.
- On the left-hand side of the screen, go down to Online Submissions.
 - Click on Check Request
 - Enter you Name, ID Number, and amount
Click Submit
 - You have a chance to verify the information, then click Submit again.

Your request has now been e-mailed to the Business Office. They will compare your request with the amount available on your account. If you do not receive a personal e-mail from the Business Office, your request has been put on your account. If the amount is not available, you will receive an e-mail telling you to re-submit your request at a later date. Always check your balance *prior* to doing a check request.

Checks are printed on Monday, Wednesday, and Friday. A day's notice is needed to process your request. Checks are given out **after** 2:00pm on Monday and Wednesday, and **between** 10:00am and Noon on Friday. (The exception is the first two weeks of each semester; checks are not issued until the tenth (10th) day of the term so that charges and credits have time to be posted to your account.) There is not a place to make notations when making a check request. If you wish your check to be mailed to you - when you type in your name, type "MAIL" in the box beside your name. Otherwise, all checks will be held in the Business Office to be picked up.

When your request has been posted to your account, you will see the entry by logging onto IQ Web again. On the left-hand side of the screen look for Money and then click on Account Information and enter the current term.

If you have any further questions, please feel free to contact the Business Office (806) 720-7309.

University Communication

The university provides all students an e-mail account and all campus residents a post office box. All campus business between offices and students is transacted through the university mail system and e-mail. All students should check their LCU e-mail on a daily basis. Failure to do so does not nullify the information contained in the e-mail. For more information about the LCU e-mail account, please contact Technology Services. For information about campus post office boxes, contact the Post Office that is located in the SUB.

Veteran's Benefits

The Registrar, located in the Administration Building, serves as the Student Veteran's Benefit coordinator.

Work Study

Students that qualify for the Federal Work Study Program will need to market themselves in order to find a job. Build a resume, determine available hours, dress nicely, and apply to each office on campus. A list of work study job opportunities is available in the Financial Assistance office. Questions or additional information about work study can be directed to the Financial Assistance office located in room 113 of the Administration building.

For those that do not qualify for the Federal Work Study Program, the Career Center, located on the second floor of the SUB, compiles lists of jobs available in the area. Local employment agencies are also a good resource to utilize. In addition, the cafeteria hires students who are not work-study eligible.

CODE OF STUDENT CONDUCT

Students enrolling in the university agree to conduct themselves in a manner consistent with our identity as a Christian educational institution. The disciplinary provisions of the Code of Student Conduct extend to off-campus student conduct when that conduct is likely to have an adverse effect on students, the university, or the educational process.

Students who are accused of violating university policies or rules will be assured certain disciplinary procedures unless those rights are temporarily suspended for the immediate protection and safety of the university community. The Dean of Campus Life will seek information concerning the violation from witnesses, allow the student to be heard concerning the violation, and if a preponderance of evidence indicates a violation has occurred, determine the appropriate sanction.

Community Alcohol Policy

Alcohol use is a complex and controversial topic. Lubbock Christian University readily recognizes that the subject of alcohol consumption is an explosive topic that has multiple constituents supporting multiple arguments. LCU chooses not to enter the moral and ethical debates surrounding alcohol use but instead focuses on the documented and vigorously researched realities that concern alcohol abuse, college students and a campus community. Such realities suggest that within a campus community, alcohol abuse greatly impairs academic performance, community relationships and engagement, and significantly heightens student participation in risk-taking behavior such as unplanned or immoral sexual activity, impaired judgment, binge drinking, and so forth.

Lubbock Christian University readily understands and accepts that it is neither desirable nor possible to police and/or control student behavior off campus. In recognition of that fact, LCU asks that students understand their very integral role in this campus community and remember that at all times their actions represent not only themselves, but the mission and values of Lubbock Christian University as a whole. Whereas the law allows adults over the age of 21 to responsibly consume alcohol, LCU students, by their enrollment, agree to suspend this right for the good of the entire university community. For the purpose of keeping with the mission of Lubbock Christian University, the following behaviors and actions are prohibited. They include, but are not limited to:

- Possession or consumption of alcoholic beverages on/off campus
- Providing alcohol to minors
- Pictures of students drinking alcohol or in possession of alcoholic beverage containers including students who choose to post pictures of themselves or other students on mixed media sites including, but not limited to, Facebook, MySpace, and Xenga.
- Hosting a private event or party (or otherwise allow such an occasion to occur) that provides an avenue for LCU students to violate the community alcohol policy.

Alcohol abuse among college students, both traditional and nontraditional, is one of the most pressing problems facing institutions of higher education today. The above policies regarding campus alcohol use are not intended to place judgment, add moral weight, or otherwise condemn those who legally consume alcohol. Instead, Lubbock Christian University has established the above policies to provide a framework which affords all students opportunities for success in their pursuit of higher education.

Community Disruption Policy

Students, at times, may exhibit behavior, that indicates that they are a threat to themselves or others or a disruption to the university or housing community at large. Examples include, but are not limited to, pregnancy in residential housing, eating disorders or other lifestyle habits which cause other health risks, repeated remarks about or seeming infatuation with death or suicide, self-mutilation and actual suicide attempt.

The university's priority is to get help for an individual exhibiting such signs; therefore, certain actions or special regulations may be required if deemed to be in the best interest of the student's personal health. Counseling or professional intervention may be needed to determine the nature and depth of a suspected problem. In some instances, a student's behavior or circumstance may be of such an extreme nature that it causes disruptions in the residence halls or in the university community at large. In that event, the determination may be made by the Student Affairs Review Committee that the student would be best served by being removed or restricted from the university residential community, given a new room assignment, relocated to another residence hall, or restricted from the university at large until approved to return to campus and/or the original living arrangement. If a student does not accept the decision of the Student Affairs Review Committee voluntarily, disciplinary action may be taken.

University staff members are committed to attempting to utilize resources reasonably available to the student, however, if the needs of the student exceed the university's resources, the student will be suspended from Lubbock Christian University so that he or she can receive the necessary care.

Dress Code

While recognizing that personal tastes and styles may vary considerably, the university has established a dress code that all students are expected to review and follow. The purpose of these guidelines is to encourage standards of modesty appropriate to Christian life and standards of personal appearance that will be expected for many students in their chosen professions.

Individual faculty members or departments may adopt additional standards for dress or appearance, particularly when students are representing the university in internship opportunities or on university-affiliated trips.

General university guidelines for appropriate dress include but are not limited to:

- Shorts, skirts, and dresses must be modest in style and length. Hemlines must conform to a standard of mid-thigh or longer. While these guidelines are provided to aid the student in defining what is modest, one should realize some clothing that meets these guidelines may still appear immodest, i.e., a skirt which appears modest while standing may be quite immodest in some seated positions.
- Shirts, tops, or dresses must go over both shoulders, cover all of the abdomen, sides, and back, and must not be low cut or excessively tight-fitting.
- Strapless shirts, tops or dresses are not permitted. Halter-tops are not permitted.
- Low-rise jeans or slacks that are revealing when bending over or in a seated position are inappropriate.
- Spandex/biking shorts, nylon/tricot shorts, boxers, excessively tight-fitting pants, or other tight fitting shorts, or skirts/dresses with slits extending higher than mid-thigh are not appropriate.

- Athletic clothing appropriate to the sport may be worn while participating in athletic classes/activities in designated athletic areas.
- Appropriate undergarments must be worn at all times.
- A sports bra alone is not a shirt, is not sufficient for purposes of modesty, and will be regarded as inappropriate.
- Undergarments must not be visible above the waistband of pants, shorts, or skirts, and must not be visible through clothing.
- Clothing with inappropriate advertising, pictures, and/or provocative or suggestive language that is contrary to the mission and Christian standards of Lubbock Christian University is prohibited. This includes clothing promoting alcohol or tobacco products.

Students failing to observe the personal appearance policies of the university should expect to be approached by faculty, staff, or administrative personnel regarding their appearance. Deliberate attempts to circumvent this policy will be referred to the Dean of Campus Life Office. If students are uncertain about the dress code, they should ask their residence hall supervisor or the Dean of Campus Life.

Dress in Residence Halls

Students should be properly clothed before entering the hallway or any common area in residence halls. Special care should be given to this matter on the first floor, where visitors or facilities personnel are more likely to be present at any time.

Drug Policy

Illegal drugs or other controlled substances, hereafter referred to as “drugs,” means any drug or substance that (a) is not legally obtainable; or (b) is legally obtainable but has not been legally obtained; or (c) has been legally obtained but is being sold or distributed unlawfully. Abuse of any legal drug means the use of any legal drug (a) for any purpose other than the purpose of which it was prescribed or manufactured; or (b) in a quantity, frequency, or manner that is contrary to the instructions or recommendations of the prescribing, properly licensed, medical physician or manufacturer. “Legal drugs” mean any drug, including prescription drugs and over-the-counter drugs, that has been legally obtained and that is not unlawfully sold or distributed.

LCU believes strongly in the negative effects and consequences that illegal drugs and controlled substances have on students and the university community at large. In maintaining a zero-tolerance policy towards drug use by LCU students, the university will uphold all local, state, and federal laws regarding the use or distribution of illegal drugs and controlled substances.

Offenses involving on-campus possession, use, or distribution of illegal or controlled substances will be referred to the Lubbock Police Department for potential criminal investigation and the possible filing of charges, in addition to any university sanctions that may apply. Students must not purchase, possess, use, or sell illegal or controlled substances including, but not limited to the following: marijuana and all narcotics, depressants, stimulants, opiates, hallucinogens, solvents, or inhalants. In addition, students may not possess materials that even carry the hint of being used as drug paraphernalia. These include, but are not limited to: bongos, crack/marijuana pipes, syringes with no physician-verified purpose, and excessive amounts of over-the-counter medications. Anyone suspected of or reported to have been involved in the use of illegal drugs or controlled substances may be required to submit to drug testing.

Refusal to submit to testing, attempts to evade testing, or actions calculated or intended to skew or alter the results of a drug test administered under this policy will result in disciplinary action. If tests are positive for drug use, the student will be responsible for the cost of the test. Students testing positive for any illegal drug or controlled substance, or in violation of testing requirements as outlined within this policy will be subject to immediate dismissal from the university.

Fire Policy

LCU considers fire safety extremely important, and students have an obligation to adhere to university regulations as well as city and state statutes.

Misuse of Fire Safety Equipment

Any individual who misuses or tampers with fire safety equipment (signs, extinguishers, smoke detectors, pull stations) will be subject to disciplinary action and will be charged a fine of \$250 plus the cost of repair or replacement of misused or damaged equipment, cleaning of the facility and damage to other property.

Setting Fire

Any individual who intentionally and/or recklessly sets a fire (commits arson) in or near a university building is subject to immediate dismissal from the university, will be charged a fine of \$250 minimum, and may be charged for repairing any damage caused by the fire.

In addition to being subject to university penalties, any student who starts a fire, damages or tampers with evacuation alarms, or misuses fire safety equipment also may be subject to prosecution in criminal court by the proper federal, state, county, or city authorities, and/or the Lubbock Fire Department in accordance with the Lubbock Fire Code and all statutes, laws, rules, and regulations.

Hazing Policy

Students are advised that “hazing” is a crime in the State of Texas. The university does not condone or allow hazing and will discipline students allowing, condoning, or participating in hazing or other dangerous acts. Students are responsible to know and comply with the law against hazing in its entirety. (This section has been directly copied from the Texas Law Handbook including Penal Code and Code of Criminal Procedure. Chapter 51 section 51.936 & Chapter 37, Subchapter F. Hazing, sections 37.151 through 37.157.)

51.936. Hazing.

- (a) Subchapter F, Chapter 37, applies to hazing at an educational institution under this section.
- (b) For purposes of this section, in Subchapter F, Chapter 37, “educational institution” means an institution of higher education.
- (c) Each post secondary educational institution shall distribute to each student during the first three weeks of each semester:
 - (1) a summary of the provisions of Subchapter F, Chapter 37
 - (2) a list of organizations that have been disciplined for hazing or convicted for hazing on or off the campus of the institution during the preceding three years.
- (d) If the institution publishes a general catalogue, student handbook, or similar publication, it shall publish summary of the provisions of Subchapter F, Chapter 37, in each edition of the publication. (Added by L.1995, chap. 260(18), eff. 5/30/95.)

SUBCHAPTER F. HAZING

37.151. Definitions.

In this subchapter:

- (1) “Educational institution” includes public or private school.

- (2) "Pledge" means any person who has been accepted by, is considering an offer of membership from, or is in the process of qualifying for membership in an organization.
- (3) "Pledging" means any action or activity related to becoming a member of an organization.
- (4) "Student" means any person who:
 - (A) is registered in or in attendance at an educational institution;
 - (B) has been accepted for admission at the educational institution where the hazing incident occurs; or
 - (C) intends to attend an educational institution during any of its regular sessions after a period of scheduled vacation.
- (5) "Organization" means a fraternity, sorority, association, corporation, order, society, corps, club, or service, social, or similar group, whose members are primarily students.
- (6) "Hazing" means any intentional, knowing, or reckless act, occurring on or off campus of an education institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization.

The term includes:

- (A) any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;
- (B) any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- (C) any activity involving consumption of food, liquid, alcoholic beverage, liquor, drug, or other substance that subject the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
- (D) any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, that adversely

- affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization of the institution rather than submit to acts described in this subdivision; and
- (E) any activity that induces, causes, or requires the student to perform a duty or task that involves violation of Penal Code. (added by L. 1995, chap 260(1), eff. 5/30/95)

37.152. Personal hazing offense.

- (a) A person commits an offense if the person:
- (1) engages in hazing.
 - (2) solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
 - (3) recklessly permits hazing to occur; or
 - (4) has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the dean of students or other appropriate official of the institution.
- (b) The offense of failing to report is a Class B misdemeanor.
- (c) Any other offense under this section that does not cause serious bodily injury to another is a Class B misdemeanor.
- (d) Any other offenses under this section that cause serious bodily injury to another is a Class A misdemeanor.
- (e) Any other offense under this section that causes the death of another is a state jail felony.
- (f) Except if an offense causes the death of a student, in sentencing a person convicted of an offense under this section, the court may require the person to perform community service, subject to the same conditions imposed on a person placed on community supervision under Section 11, Article 42.12, Code of Criminal Procedure, for an appropriate period of time in lieu of confinement in county jail or in lieu of a part of the time the person is sentenced to confinement in county jail.

37.153. Organization Hazing Offense.

- (a) An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.
- (b) An offense under this section is a misdemeanor punishable by:
 - (1) a fine of not less than \$5,000 nor more than \$10,000; or
 - (2) if the court finds that the offense caused personal injury, property damage, or other loss, a fine of not less than \$5,000 nor more than double the amount lost or expenses incurred because of the injury, damage, or loss.

Notification of Parents

Whenever a dependent student receives a disciplinary response of probation, suspension or dismissal, parents of the dependent student may be notified by mail. Furthermore, parents of any student under the age of 21 may be notified should their student be placed on probation for violating the LCU Alcohol and Drug policies. A copy of the disciplinary response may be sent with a letter of explanation. The university also reserves the right to contact parents when the administration believes that parental contact is in the best interest of the student and/or the university.

Pornography

All materials of a pornographic nature including, but not specifically limited to items, portrayals, and photographs found in magazines, videos and the Internet, are considered immoral and therefore not conducive to the mission of LCU. Students who struggle with addictions to pornography should seek confidential counseling from the Counseling Center.

Sexual Harassment and Sexual Violence Policy

Sexual harassment violates federal civil rights laws and University policy against discrimination. Lubbock Christian University is committed to creating and providing an atmosphere in which students can engage fully in the learning process without fear of sexual harassment or sexual violence. Toward this end, all members of the University community, including faculty, staff, students, and visitors, must understand that any form of sexual harassment or sexual violence will not be tolerated, and that they are required to abide by the following policy.

A. Sexual Harassment and Sexual Violence are prohibited:

1. Quid Pro Quo Sexual Harassment and Sexual Violence

Unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature by one in a position of power or influence constitutes “quid pro quo sexual harassment” when 1) submission by an individual is made either an explicit or implicit term or condition of academic standing, or 2) submission to or rejection of such conduct is used as the basis for academic decisions affecting that student. As defined here, “quid pro quo sexual harassment” normally arises in the context of an authority relationship. This relationship may be direct as in the case of teacher and student or it may be indirect when the harasser has the power to influence others who have authority over the individual bringing the complaint.

2. Hostile Environment Sexual Harassment and Sexual Violence

Unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature constitute “hostile environment sexual harassment” when such conduct is directed toward an individual because of his or her gender and has the purpose or effect of 1) creating an intimidating, hostile, or offensive academic environment, or 2) unreasonably interferes with another’s work or academic performance. Sexual harassment does not refer to occasional compliments of a socially acceptable nature. It refers to behavior that is not welcome, that is personally offensive, that debilitates morale, and that, as a result, interferes with work or academic effectiveness. In determining whether alleged sexual harassing conduct warrants corrective action, all relevant circumstances, including the context in which the conduct occurred, will be considered. Every effort will be made to consider the complaint on the basis of what a reasonable person would consider as sexual harassment; however, standards applied go further to maintain conduct appropriate to Christian ideals and consistent with the stated values of the university.

B. Reporting Allegations:

Students who believe they have been victims of sexual harassment or sexual violence should report the incident(s) immediately to appropriate administrative officials as set forth below.

Delay in reporting makes it more difficult to establish the facts of a case and may contribute to the repetition of offensive behavior.

1. Confidentiality

The University will do everything consistent with enforcement of this policy and with the law to protect the privacy of the individuals involved and to ensure that the complainant and the accused are treated fairly. Information about individual complaints and their disposition is considered confidential and will be shared only on a “need to know” basis.

2. Prohibition of Retaliation

This policy seeks to encourage students, faculty, and other employees to express freely, responsibly, and in an orderly way opinions and feelings about any problem or complaint of sexual harassment or sexual violence. Retaliation against persons who report or provide information about sexual harassment or behavior that might constitute sexual harassment is also strictly prohibited. Any act of reprisal, including internal interference, coercion, and restraint, by a University employee or by one acting on behalf of the University, violates this policy and will result in appropriate disciplinary action. This sexual harassment policy shall not, however, be used to bring frivolous or malicious complaints against students, faculty and employees. If a complaint has been made in bad faith, as demonstrated by clear and convincing evidence, disciplinary action may be taken against the person bringing the complaint.

C. Reporting Channels

The following sections identify appropriate sexual harassment and sexual violence complaint-receiving officials, students, employees, or campus visitors should contact regarding sexual harassment or sexual violence.

1. Responsibilities of Supervisory Personnel

All members of the university community have a general responsibility to contribute in a positive way to a university environment that is free of sexual harassment and sexual violence.

2. Student Complaints

Students with complaints of sexual harassment should contact the Dean of Campus Life in the Student Affairs Office. Students that believe for any reason that they cannot effectively communicate their concern through the Dean of Campus Life or that their complaint is not adequately received should contact the Vice President for Student Affairs. Students who are victims of sexual violence or sexual harassment may seek advice and referral from the University's Counseling Center. The Counseling Center, which keeps all information confidential, neither receives formal complaints nor conducts investigations.

D. Procedures for Handling Complaints

Students who believe they are victims of sexual harassment or sexual violence in their academic environments are encouraged to respond to the alleged harasser directly, by objecting and by requesting that the unwelcome behavior stop. Students may also seek assistance or intervention, short of filing a complaint from the Dean of Campus Life. An initial discussion between the complainant and the Dean of Campus Life will be kept confidential to the extent allowed by law, with no formal written record. Dean of Campus Life will explain the options available and will counsel the complainant. If the complainant, after an initial meeting with the Dean of Campus Life, decides to proceed, the complainant will be requested to provide a written statement describing the complaint.

Complaints of sexual harassment and sexual violence will receive prompt attention. Complaints may be resolved through the informal or formal procedures described below, and appropriate action will be taken. Informal means are encouraged as the beginning point, but the choice of where to begin normally rests with the complainant. However, if the Dean of Campus Life believes that the matter is sufficiently grave because it seems to be part of a persistent pattern, because of the nature of the alleged offense, or because the complainant seeks to have a sanction imposed, then the complaint-receiving official will initiate a formal procedure, or take other appropriate action.

1. Informal Procedures

- a) The complainant may attempt to resolve the matter directly with the alleged offender and report back to the Dean of Campus Life. OR

- b) The Dean of Campus Life may notify the alleged offender of the complaint, paying appropriate attention to the need to maintain confidentiality. Dean of Campus Life may take whatever steps short of formal sanctions that he or she deems appropriate to affect an informal resolution acceptable to both parties. If a complaint is resolved informally, no record of the complaint will be entered in the alleged offender's student records. However, the Dean of Campus Life will, in the form of a confidential file memorandum, record the fact of the complaint and the resolution achieved.

2. Formal Procedures

In formal resolution procedures, the written and signed complaint will be directed to the following officials:

- a) If the formal complaint is by a student and is against a faculty member, other instructional personnel, or staff employed in a college or school, it should be directed to the Dean of Campus Life.
- b) If the formal complaint is against a student, not acting in an instructional or other employment capacity, it should be directed to the Dean of Campus Life.
- c) If the formal complaint is against a person outside the university (non-employee, non-student), it should be directed to the Dean of Campus Life (student complaint).
- d) If conflicts or other problems exist with the Dean of Campus Life individuals may contact the Provost.

The officials listed directly above, or their appointed designees, will conduct whatever inquiry they deem necessary and will arrange conferences with the complainant, the alleged offender, and any other appropriate persons. The investigation will afford the accused an opportunity to respond to the allegations. Those directing investigations will make a record of the case, including a record of their decision, and a copy of that record will be forwarded to the Provost. The complainant and the alleged offender will be notified of the outcome of the investigation; however, that information should be treated by both parties as confidential and private. All records of complaints of sexual harassment or sexual violence by a faculty or staff member will be retained by the Human Resources Director in confidential files; records of complaints of sexual harassment or sexual violence by a student will be kept in the student's disciplinary file.

E. Disciplinary Sanctions

A conclusion that sexual harassment or sexual violence has occurred shall subject the offender to appropriate disciplinary action and may result in suspension, discharge, expulsion or dismissal. University disciplinary procedures and possible sanctions are described in the Code of Student Conduct in the Student Handbook. Sanctions imposed will be determined on the basis of the facts of each case and the extent of harm to the University's interests.

Should a student wish to appeal the final determination, the Student Appeal Process listed in the Student Handbook shall be initiated.

Smoking and Smokeless Tobacco

Students should be aware of the many physical dangers associated with the use of tobacco products. To maintain a healthy environment and to encourage healthy lifestyles for all students, staff, and faculty, use of all tobacco products (including smokeless tobacco) is strictly prohibited on the LCU campus. The safety of all residents requires that students and their guests respect this policy. Students should be aware that they would be held responsible for the actions of any of their visitors or guests.

Weapons and Explosives

Explosives are not permitted in campus housing under any circumstances. Any student who throws, ignites, or has in his or her possession any fireworks, explosives, explosive ingredients or pyrotechnics of any nature within or around university property will be subject to judicial action and may be suspended from campus housing.

It is against federal law in some cases and against university policy in all cases to be in possession, or in any way involved with weapons on the campus of Lubbock Christian University. Weapons will be defined as any object deemed illegal by federal, state, or local law, including firearms, switchblades, knives (with a blade that exceeds 4 inches), all hunting-related equipment, all arrow related guns and bows, paint-ball guns, bb guns, blow guns, and designated martial arts equipment. Ammunition for any type of firearm is also prohibited. Weapons that do not violate federal, state, or local law may be confiscated and retained by campus security, residence hall directors, and the Office of the Dean of Campus Life. These types of weapons include, but are not limited to, slingshots and air-soft guns. Violations of the student code of conduct involving weapons will not be tolerated and will be dealt with in accordance with the Disciplinary Tiers.

For additional information about any policy in the Code of Student Conduct section, please contact the Dean of Campus Life in the Student Affairs office located on the second floor of the SUB.

NON-DISCIPLINARY PROCESS

In keeping with the redemptive nature of LCU's disciplinary philosophy, students who come forward confessing an addictive lifestyle including illegal drugs and controlled substances, steroids, alcohol, sexual misconduct, pornography and Internet abuse will be afforded an opportunity to submit to a range of possibilities outside the disciplinary process. The following conditions must be met in order for students to take advantage of this non-disciplinary policy:

1. The student must take the first step by discussing his or her situation with the Dean of Campus Life in order to negotiate an appropriate response. Once a violation is identified or reported, the normal disciplinary process will ensue, and the student will no longer have the option of a non-disciplinary response.
2. The student must be willing to submit to any intervention deemed appropriate.
3. The student must understand that in cases where the behavior is repetitive, self-destructive, endangering to others or involves legal issues, the university has the responsibility to take appropriate action, including suspension or dismissal from the university.

SPECIAL NOTE: The university maintains the right to require the student to enter into professional counseling and/or medical treatment if the behavior in question warrants such a response. The student will assume financial responsibility for these services.

For additional information about the non-disciplinary process, please contact the Office of the Dean of Campus Life in the Student Affairs office located on the second floor of the SUB.

DISCIPLINARY TIERS AND STUDENT MISCONDUCT

Incident reports alleging behaviors listed in the Disciplinary Tiers or other violations of the Student Handbook will be forwarded to Student Affairs from university officials and from other members of the university community, including students, staff and faculty. If the university receives reports, complaints or other information possibly involving violations of the Student Handbook from local, state and federal agencies, or other outside sources, they will be forwarded to Student Affairs and investigated. A preliminary review of the facts of the case will be conducted to determine whether sufficient evidence exists to warrant further consideration. Any disciplinary response will become part of the student's official disciplinary file, and immediate enforcement will follow.

Disciplinary Sanctions

Violations of university policies for personal conduct will result in the possible imposition of one or more of the sanctions listed below. Sanctions will take into account the facts and circumstances surrounding each case, the intent of the accused, the effect of the conduct on the victim or the safety of the university community, the student's disciplinary history, and the sanction that will likely change the student's conduct. Violation of any federal, state, or local law while enrolled as a student of the university may result in one or more of the sanctions listed below.

The disciplinary sanctions below appear in alphabetical order and not necessarily in the order in which they occur. In each case, the student will be provided with a written statement outlining the sanction and to whom he or she may appeal the sanction in accordance with established procedures.

Definitions of possible disciplinary sanctions include:

Alternative Disciplinary Sanctions: Lubbock Christian University has an outstanding relationship with local community outreach centers and city-wide service organizations. The university also believes strongly in the growth, rehabilitative nature, and applicability of sanctions in regard to violations of the student code of conduct. The Intelligent Decisions Advocacy Program (IDAP) is a program designed to, when applicable, closely relate the violation of the student code of conduct committed with an appropriate sanction. Students who violate the student code of conduct will be enrolled in the IDAP program for a specific amount of time until their obligations have been fulfilled. Such

obligations will range from community service on or off the campus of Lubbock Christian University or city-wide service or educational programs. Students enrolled in the IDAP program will be monitored by the Dean of Campus Life.

Disciplinary Probation: A status that indicates that a student's relationship with the university is tenuous, and that specified conditions must be met and behaviors must be modified to continue as a student for the current and/or additional semesters.

Dismissal: Dismissal is the separation of the student from the university as a result of an official decision to terminate a student's enrollment for the remainder of the academic semester in which the offense occurred and/or for additional semesters as warranted by circumstances of the offense. Notification of dismissals will be sent to appropriate university officials, including the student's academic advisor and parent or guardian as allowed by FERPA. Students who are dismissed for disciplinary reasons may apply for admission after satisfying requirements of the original dismissal agreement, but the university reserves the right to deny or place conditions on admission.

Dismissal from University Housing: Loss of privilege to live in university housing. Students who lose the privilege to live on campus for disciplinary reasons will not receive a refund of room and board charges.

Fines: Payment of charges for violation of regulations. These charges must be paid in the Business Office.

Loss of Institutional Funds: Any monies received from LCU including but not limited to scholarships for academics and athletics or discount. This sanction may be imposed for the current and/or additional semesters.

Loss of Privileges: Loss may include eligibility to represent the university officially on athletic teams or performing groups, attendance at school functions, seeking or holding an elected or appointed student office, right to advance register, eating in the Cafeteria, participation in social clubs or intramural sports, and use of specific university facilities, computer systems, equipment, services, or restriction to residence hall or room.

Reprimand: Written warning that continuation or repetition of misconduct may result in a more severe sanction.

Restitution: Requirement to pay for the repair or replacement of damaged property. If restitution is due the university, the charges will be added to the student's account. Failure to pay appropriate restitution to another student will result in additional sanctions including denial of future enrollment or refusal to release official transcript.

Suspension: Temporary separation of the student from the university for a specified amount of time.

Warning: An oral or written warning for conduct unbecoming a Lubbock Christian University student.

Disciplinary Tiers

I. **Tier 1 Violations:** Violations falling under this category will result in disciplinary warnings (either verbal or written). Additional stipulations or secondary conditions may be applied. All university officials, including the Dean of Campus Life, Residence Hall Supervisors, and Residence Assistants may enforce compliance with this section. They include, but are not limited to: **T1-01.** Minor instances of disorderly conduct during chapel or any other public assembly or class.

T1-02. Failure to present official LCU identification cards upon request of university authorities, including all administrators, deans, members of the faculty, LCU security officers, and residence hall and university staff.

T1-03. Exhibiting, displaying, or engaging in lude, indecent, sexually explicit suggestive material, conduct, actions, or words not congruent with values of LCU, including but not limited to: alcoholic beverage containers, photographs, personal photographs, posters, decorations, displays, clothing, and advertisements.

T1-04. Violation of LCU campus dress code.

T1-05. Engaging or threatening to engage in behavior that would cause minor damage to university property or to the personal property of others.

T1-06. Use of profanity, vulgarity, or obscenity in any form.

T1-07. Violations of university housing policies, general university policies, or parking/safety regulations; includes violations of curfew policies for freshmen and restricted sophomores.

T1-08. Violations of general residence life policies including, but not limited to, check-out procedures, cleanliness, burning of candles and/or incense, misuse of university/residence hall furniture and/or equipment.

T1-09. Failure to accurately list with the university a current place of residence and to promptly inform the university of any subsequent changes in the listing.

T1-10. Use of tobacco in any form on campus or at any university-sponsored event.

Note: Dependent on severity of the offense and the student's disciplinary history, a violation in Tier 1 could be viewed as a Tier 2 violation or a Tier 3 violation and will be dealt with accordingly.

II. Tier 2 Violations: Tier 2 violations will result minimally in the enrollment to the Intelligent Decisions Advocacy Program (IDAP) or community service on the first occurrence or university probation on the second occurrence. In addition, the Dean of Campus Life may deem suspension, dismissal, additional conditions or alternative requirements as an appropriate consequence for first or subsequent Tier II offenses. Violations include but are not limited to:

T2-01. Failure to respond timely and in an appropriate manner to a summons to any administrative office or to appear at a university disciplinary hearing.

T2-02. Failure to comply with disciplinary decision, conditions of probation (including terms of student appeals), or the directive of a university official acting in the performance of his/her duties.

T2-03. Misuse of fire or safety equipment; that is using such equipment for other than its intended purpose. Also includes automatic fines for misuse of fire extinguishers, pulling fire alarms, or making false emergency notifications.

T2-04. Unauthorized use, duplication or possession of university keys, as well as the unauthorized entry or use of university buildings, facilities, equipment, supplies, or resources.

T2-05. Sexual immorality, including but not specifically limited to cohabitation, homosexual, and other inappropriate consensual sexual conduct.

T2-06. Possession of pornography, pornographic material, and pornographic devices in any form (i.e. hardcopy, video, electronic), as well as suggestive or otherwise sexually inappropriate material.

T2-07. Violations of the visitation policies of university residence halls.

T2-08. Violation of federal, state or local law or university policy concerning computer use.

T2-09. Forgery, alteration or misuse of university documents, forms, records, identification cards, or meal plans.

T2-10. Violation of Alcohol Policy

T2-11. Possession of stolen property.

T2-12. Lying to a university authority, including all administrators, deans, members of the faculty, student workers, LCU security officers, and residence hall supervisors.

Note: Any reports of academic dishonesty (plagiarism, cheating, etc.) will be reported to the Dean of Campus Life and will be noted in the student's permanent disciplinary file.

T2-13. Failure to adhere to university requirements concerning chapel attendance and behavior.

T2-14. Unauthorized use of university identification numbers, including but not limited to, copy codes and long distance codes.

T2-15. Any participation in hazing. (*See Definition of Hazing beginning on pg. 45*)

T2-16. Engaging or threatening to engage in behavior that would cause major damage to university property or to the personal property of others.

T2-17. Engaging in behavior that poses a direct threat of harm to the health or safety of self or others.

T2-18. Possession, distribution or sale of drug paraphernalia.

Note: Dependent on severity of the offense and the student's disciplinary history, a violation in Tier 2 could be viewed as a Tier 3 violation and will be dealt with accordingly.

III. Tier 3 Violations: Tier 3 violations may result in dismissal from the university for one or more semesters, including permanent expulsion, on the first occurrence. These offenses include, but are not limited to:

T3-01. Possession, use, distribution or sale of illegal drugs, including illegally obtained prescription drugs.

T3-02. Second violation of possession or consumption of alcoholic beverages on or off campus, including violations after the completion of university probation.

T3-03. Rape, sexual assault or other non-consensual sexual activity.

T3-04. Arson.

T3-05. Possession, use, or discharge of any weapon on campus or at a university-sponsored event.

T3-06. Any intentional interference of university activities or events.

T3-07. Willful participation in any campus or LCU sponsored activity in which drunkenness, lewd, disorderly, or indecent behavior takes place.

T3-08. Theft.

T3-09. Failure to submit to drug testing.

Please note: Honesty, a spirit of cooperation in the disciplinary process, and consideration of the student's prior offenses will be evaluated as an integral part of the Office of the Dean of Campus Life investigation process.

Violation of any federal, state, or local law not specifically covered in the above disciplinary tiers may result in disciplinary action.

STUDENT APPEAL PROCESS

Disciplinary infractions have been listed under the Disciplinary Tier system in the Student Code of Conduct. Sanctions are not assigned until a student's case is heard but as a general rule, disciplinary tiers represent the minimum disciplinary response on the part of the university. The disciplinary infractions have been listed under the disciplinary tier system to ensure that every student has full understanding of the consequences of violations before an infraction is to be committed.

LCU has implemented procedures for student appeals with the intent of assuring fundamental fairness in all areas of the disciplinary process.

Disciplinary appeals must be submitted in writing to the Student Affairs Office within three (3) business days of the sanction. The written appeal must cite the specific grounds that would justify consideration of an appeal. Appeals will not be considered unless submitted in writing and within three (3) business days of the sanction.

Please note: General dissatisfaction with the disciplinary sanction or an appeal for mercy is not an appropriate basis for an appeal.

Appropriate grounds for an appeal include:

- Insufficient evidence to support the decision.
- New evidence or facts not known to the student or the Office of the Dean of Campus Life at the time of the hearing.
- Procedural irregularity that undermined the student's ability to present a defense.
- Inappropriateness of the sanction for the violation of the Code of Student Conduct (including consideration of the student's prior offenses or willingness to cooperate in the disciplinary process).

Judicial Review Board

In the assurance that all students will receive a fair and impartial review of their disciplinary sanction, the Judicial Review Board will hear all student appeals regarding disciplinary sanctions and chapel offenses. The Judicial Review Board will be comprised of two faculty members, two staff members, two students and one non-voting chairperson. The chair will only vote in the event of a tie. The Dean of Campus Life will be present and available to answer questions by the Judicial Review Board or the respondent. A quorum of one faculty member, one staff member, one student, and the chair is necessary to conduct a hearing.

The Judicial Review Board will look at all aspects of the investigation carried out by the Office of the Dean of Campus Life. They may choose to meet with the student in question, as well as other players involved in the situation, as they see fit. No outside witness or counsel is allowed in these hearings. The Judicial Review Board will be allowed to review only the information presented during the proceeding and will uphold, amend, or repeal the decision of the Office of the Dean of Campus Life. The Judicial Review Board will communicate its findings and actions in writing and deliver to the student and the Student Affairs Office within one (1) business day. Their decision will be communicated to the student within three (3) business days by a representative of the Office of the Dean of Campus Life. All decisions are final. It is the responsibility of the Student Affairs Office to contractually bind the student to the terms of any amended sanction.

While appealing or awaiting results of an appeal, the student will be granted permission to continue attending classes unless his or her presence on campus presents a reasonable likelihood of a threat to the university community or to any individual.

Presidential Review

After a hearing with the Judicial Review Board, students who believe they were not treated fairly in the appeal process or that the resulting sanction imposed was unreasonable can submit a written appeal to the president of Lubbock Christian University within three (3) business days of the Judicial Review Board's action. Appeals to the president must be turned in to the Student Affairs Office. The president may elect to meet with the student and/or may review details of the case with Student Affairs personnel. Upon review of the case, the president or his/her designee may uphold, amend, or repeal the decision of the Judicial Review Board. The president will communicate his/her decision in writing to the student and the Student Affairs Office within five (5) business days.

The decision of the president is final.

Questions or request for additional information about the disciplinary tiers, student misconduct or appeal process can be directed to the Office of the Dean of Campus Life in the Student Affairs office at 720-7501. The Student Affairs office is located on the second floor of the SUB.

Please note: Lubbock Christian University may refuse the right of any student to attend the university if it is believed to be in the best interest of the student or university community.

**2006-2007
Student Events
Calendar**

August 2006

MONDAY

TUESDAY

1

Fall apartment lease period begins

WEDNESDAY

2

THURSDAY

3

FRIDAY

4

SATURDAY

5

SUNDAY

6

August 2006

7 MONDAY

8 TUESDAY

9 WEDNESDAY

10 THURSDAY

11 FRIDAY

12 SATURDAY

13 SUNDAY

Residence halls open 9:00am for beginning freshmen

August 2006

MONDAY

14

TUESDAY

15

Faculty conferences

WEDNESDAY

16

Faculty conferences

THURSDAY

17

FRIDAY

18

Registration 9:00am - 3:00pm
Residence halls open for returning students

Cafeteria resumes FULL service

SATURDAY

19

Volleyball scrimmages - The Rip

SUNDAY

20

August 2006

MONDAY

21

Fall classes begin
Drop/Add & late registration begin for fall

50th Opening Chapel Ceremonies

First day of class for Grad Ed - fall term
Praise Choir auditions 12 Noon - 1:00pm
100% tuition & housing refund - fall & Grad Ed fall term

TUESDAY

22

Praise Choir auditions 12 Noon - 1:00pm
100% tuition & housing refund fall

Chamber Singers call-back auditions 4:30pm

WEDNESDAY

23

Praise Choir auditions 12 Noon - 1:00pm
100% tuition & housing refund fall

THURSDAY

24

Praise Choir auditions 12 Noon - 1:00pm
100% tuition & housing refund fall

FRIDAY

25

100% tuition & housing refund fall
Drop/Add & late registration end for fall

Volleyball - Fresno Pacific Univ.
Tournament - Fresno, CA
Praise Choir & Chamber Singers Retreat

SATURDAY

26

Volleyball - Fresno Pacific Univ. Tournament
- Fresno, CA
Praise Choir & Chamber Singers Retreat

SUNDAY

27

Praise Choir & Chamber Singers Retreat

August/September 2006

MONDAY

28

New apartment waiting list will be created
80% tuition & housing refund fall and Grad Ed

TUESDAY

29

80% tuition & housing refund fall

WEDNESDAY

30

80% tuition & housing refund fall

THURSDAY

31

80% tuition & housing refund fall

FRIDAY

1

80% tuition & housing refund fall
Volleyball - Panhandle State Univ. - 3:00pm
- The Rip

Volleyball - Hardin-Simmons Univ. - 7:00pm
- The Rip

SATURDAY

2

Volleyball - St. Gregory's Univ. - 1:00pm -
The Rip

SUNDAY

3

Volleyball - Huston-Tillotson Univ. - 3:00pm
- The Rip

September 2006

MONDAY

4

Labor Day - Univ. holiday (Offices Closed)
Lunch and Dinner ONLY in Cafeteria

60% tuition & housing refund fall &
Grad Ed

TUESDAY

5

60% tuition & housing refund fall
Pass/Fail begins for fall

Volleyball - Univ. of Texas Permian Basin -
7:00pm - The Rip

WEDNESDAY

6

60% tuition & housing refund fall
12th class day

THURSDAY

7

60% tuition & housing refund fall

FRIDAY

8

60% tuition & housing refund fall
Volleyball - Abilene Christian Univ. Tourna-
ment -Abilene, TX

SATURDAY

9

Volleyball - Abilene Christian Univ.
Tournament -Abilene, TX

SUNDAY

10

September 2006

MONDAY

11

No refund on tuition & housing for
fall and Grad Ed

TUESDAY

12

WEDNESDAY

13

THURSDAY

14

*50th Years of Service in Lubbock
Big Student Event*

FRIDAY

15

*50th Years of Service in Lubbock
Big Student Event*

Last day to apply for fall graduation

Volleyball - College of the Southwest
7:00pm - Hobbs, NM

SATURDAY

16

SUNDAY

17

September 2006

MONDAY

18

TUESDAY

19

WEDNESDAY

20

THURSDAY

21

Volleyball - Region VI Challenge
Tournament - The Rip

FRIDAY

22

Volleyball - Region VI Challenge
Tournament - The Rip

SATURDAY

23

Volleyball - Region VI Challenge
Tournament - The Rip

SUNDAY

24

September/October 2006

MONDAY

25

TUESDAY

26

WEDNESDAY

27

THURSDAY

28

Volleyball - St. Gregory's Univ. - 7:00pm -
Shawnee, OK

Celebrating 50 Years Kick-off Dinner

FRIDAY

29

Volleyball - Southern Nazarene Univ. Tourney -
Bethany, OK

SATURDAY

30

Volleyball - Southern Nazarene Univ.
Tourney - Bethany, OK

SUNDAY

1

October 2006

MONDAY

2

TUESDAY

3

Volleyball - Univ. of Texas Permian Basin -
7:00pm - Odessa, TX

WEDNESDAY

4

THURSDAY

5

Parent/Family Weekend

FRIDAY

6

Pass/Fail ends for fall
Spring & summer class schedules due to
registrar

Parent/Family Weekend
Fall Musical - Guys & Dolls

SATURDAY

7

Fall Musical - Guys & Dolls -
Student Sampler Performance
Parent/Family Weekend
Volleyball - Houston Baptist Univ. - 1:00pm -
The Rip

SUNDAY

8

Fall Musical - Guys & Dolls

October 2006

MONDAY

9

TUESDAY

10

Volleyball - Wayland Baptist Univ. - 7:00pm -
Plainview, TX

WEDNESDAY

11

Celebrating 50 Years of the Pioneering Spirit

THURSDAY

12

Celebrating 50 Years of the Pioneering Spirit
World Missions Workshop

FRIDAY

13

Volleyball - Houston Baptist Univ.
Tournament - Houston, TX

Celebrating 50 Years of the Pioneering Spirit
World Missions Workshop

SATURDAY

14

Volleyball - Houston Baptist Univ.
Tournament - Houston, TX

SUNDAY

15

Student account must be paid In FULL or
enrolled in TMS

October 2006

MONDAY

16

TUESDAY

17

Volleyball - Abilene Christian Univ. - 7:00pm -
The Rip

WEDNESDAY

18

Breakfast & lunch ONLY in cafeteria

THURSDAY

19

Fall Break - University holiday (Offices Closed)
Cafeteria closed for fall break

FRIDAY

20

Fall Break - University holiday (Offices Closed)
Cafeteria closed for fall break

Volleyball - John Brown Univ. Tourn -
Siloam Springs, AR

SATURDAY

21

Volleyball - John Brown Univ. Tourn -
Siloam Springs, AR
Cafeteria closed for fall break

SUNDAY

22

Cafeteria closed for fall break

October 2006

MONDAY

23

Classes resume
Cafeteria resumes regular service

Fall Ministers Conference

TUESDAY

24

Fall Ministers Conference

WEDNESDAY

25

THURSDAY

26

Last day to withdraw with a "W"
Volleyball - Wayland Baptist Univ. - 7:00pm
The Rip

FRIDAY

27

Last day for fall graduates to complete "IP"
Master Follies Hosts & Hostesses auditions

SATURDAY

28

SUNDAY

29

October/November 2006

MONDAY

30

Advance registration for Spring 2007

TUESDAY

31

Advance Registration for Spring 2007

WEDNESDAY

1

Advance Registration for Spring 2007
Applications for spring housing available

THURSDAY

2

Advance registration for Spring 2007
Volleyball - College of the Southwest - 7:00pm -
The Rip

FRIDAY

3

Advance registration for Spring 2007

SATURDAY

4

SUNDAY

5

Praise Choir concert - tba

November 2006

MONDAY

6

Scholarship Benefit Dinner

TUESDAY

7

WEDNESDAY

8

THURSDAY

9

Lady Chaps BB - Texas Women's Univ.
- 7:00pm Denton, TX

Experience LCU

FRIDAY

10

Experience LCU
Last day of class for Grad Ed -Fall Term

SATURDAY

11

Experience LCU
Volleyball - Sooner Athletic Conference
Tourn. - Bethany, OK
Lady Chaps BB - LSU Shreveport
- 3:00pm - Shreveport, LA

SUNDAY

12

Praise Choir concer - tba

November 2006

MONDAY

13

First day of class for Grad Ed - winter term
100% tuition refund - Grad Ed winter term

TUESDAY

14

100% tuition refund - Grad Ed winter term

WEDNESDAY

15

100% tuition refund - Grad Ed winter term
Spring housing applications due

Last day to submit 30-day move-out
notice for apartments

THURSDAY

16

100% tuition refund - Grad Ed winter term

FRIDAY

17

100% tuition refund - winter term
Breakfast & lunch ONLY in cafeteria

Residence halls close at noon
Volleyball - Region VI Tour. - tba

SATURDAY

18

Volleyball - Region VI Tour. - tba
Lady Chaps BB - Western NM Univ.
- 1:00pm - The Rip
Residence halls & cafeteria CLOSED

SUNDAY

19

November 2006

MONDAY

20

Thanksgiving - University holiday
(Offices Closed)

TUESDAY

21

Thanksgiving - University holiday
(Offices Closed)

Lady Chaps BB - Sul Ross - 5:30pm
- Alpine, TX

WEDNESDAY

22

Thanksgiving - University holiday
(Offices Closed)

THURSDAY

23

Thanksgiving - University holiday
(Offices Closed)

FRIDAY

24

Thanksgiving - University Holiday
(Offices Closed)

SATURDAY

25

Thanksgiving - University Holiday
(Offices Closed)

SUNDAY

26

Thanksgiving - University Holiday
(Offices Closed)
Residence halls open at 1:00pm

November/December 2006

MONDAY

27

All classes resume
Cafeteria open

80% tuition refund - Grad Ed winter term

TUESDAY

28

80% tuition refund - Grad Ed winter term

WEDNESDAY

29

80% tuition refund - Grad Ed -winter term

THURSDAY

30

80% tuition refund - Grad Ed winter term
Lady Chaps BB - Texas A&M International -
7:00pm - The Rip

Christmas Dinner/Concert

FRIDAY

1

Christmas Dinner/Concert
Lady Chaps BB - Paul Quinn Univ. - 8:00pm -

SATURDAY

2

Praise Choir recording project
Lady Chaps BB - UT Permian Basin
- 3:00pm - The Rip

SUNDAY

3

December 2006

MONDAY

4

60% tuition refund - Grad Ed winter term

TUESDAY

5

60% tuition refund - Grad Ed winter term

WEDNESDAY

6

60% tuition refund - Grad Ed winter term
Last Day of Class - Fall

THURSDAY

7

60% tuition refund - Grad Ed winter term
Lady Chaps BB - Wayland Baptist - 6:00pm -
The Rip

Final exams begin

FRIDAY

8

60% tuition refund - Grad Ed winter term
Final exams

SATURDAY

9

Commencement

SUNDAY

10

December 2006

MONDAY

11

Final exams
0% tuition refund - Grad Ed winter term

TUESDAY

12

Breakfast & lunch ONLY in cafeteria

WEDNESDAY

13

Cafeteria CLOSED for semester break
Residence halls close at 5:00pm

THURSDAY

14

Semester break begins

FRIDAY

15

Final grades due 12:00pm
Fall apartment lease period ends

SATURDAY

16

SUNDAY

17

December 2006

MONDAY

18

JanMester registration & first day of class
100% tuition refund JanMester

TUESDAY

19

Late registration for JanMester ends
80% tuition refund JanMester

WEDNESDAY

20

60% tuition refund JanMester

THURSDAY

21

0% tuition refund JanMester

FRIDAY

22

SATURDAY

23

SUNDAY

24

December 2006

MONDAY

25

Christmas - University holiday - (Offices Closed)

TUESDAY

26

Christmas - University holiday - (Offices Closed)

WEDNESDAY

27

Christmas - University holiday - (Offices Closed)

THURSDAY

28

Christmas - University holiday - (Offices Closed)

FRIDAY

29

Christmas - University holiday
- (Offices Closed)

Lady Chaps BB - Eastern NM Univ. - 2:00pm
- The Rip

SATURDAY

30

Lady Chaps BB - LSU Shreveport - 1:00pm -
The Rip

SUNDAY

31

January 2007

MONDAY

1

Spring apartment lease period begins
Christmas - University holiday - (Offices Closed)

TUESDAY

2

Offices open
Continuation of JanMester Classes

WEDNESDAY

3

Last day to withdraw with a "W" - JanMester
Praise Choir & Chamber Singers tour

THURSDAY

4

Praise Choir & Chamber Singers tour

Lady Chaps BB - Southern Nazarene
- 6:00pm - Bethany, OK

FRIDAY

5

Praise Choir & Chamber Singers tour

SATURDAY

6

Praise Choir & Chamber Singers Tour
Lady Chaps BB - Oklahoma Christian -
1:00pm - Edmond, OK

SUNDAY

7

Praise Choir & Chamber Singers tour

January 2007

8 MONDAY

Praise Choir & Chamber Singers tour

9 TUESDAY

Praise Choir & Chamber Singers tour

10 WEDNESDAY

Praise Choir & Chamber Singers tour

11 THURSDAY

Praise Choir & Chamber Singers tour
Lady Chaps BB - St. Gregory's - 6:00pm -
The Rip

12 FRIDAY

Praise Choir & Chamber Singers tour
Last day of class - JanMester

13 SATURDAY

Praise Choir & Chamber Singers tour
Lady Chaps BB - Oklahoma City - 1:00pm -
The Rip

14 SUNDAY

Praise Choir & Chamber Singers tour
Residence halls open 1:00pm

January 2007

MONDAY

15

Registration 9:00am - 3:00pm
NIGHT CLASSES BEGIN

Final grades for JanMester due 10:00am
Cafeteria opens
100% tuition & housing refund - spring

TUESDAY

16

100% tuition & housing refund - spring
Spring classes begin

Drop/Add & late registration begin for spring

WEDNESDAY

17

100% tuition & housing refund - spring

THURSDAY

18

100% tuition & housing refund - spring
Lady Chaps BB - Oklahoma Baptist - 6:00pm -
Shawnee, OK

FRIDAY

19

100% tuition & housing refund - spring
Drop/Add & late registration end for spring

SATURDAY

20

Lady Chaps BB - John Brown - 1:00pm -
Siloam Springs, AR

SUNDAY

21

January 2007

MONDAY

22

80% tuition & housing refund - spring

TUESDAY

23

80% tuition & housing refund - spring

WEDNESDAY

24

80% tuition & housing refund - spring

THURSDAY

25

80% tuition & housing refund - spring
Lady Chaps BB - Northwestern Oklahoma -
6:00pm - The Rip

FRIDAY

26

80% tuition & housing refund - spring

SATURDAY

27

Lady Chaps BB - Univ. of Science and Arts -
1:00pm - The Rip

SUNDAY

28

January/February 2007

MONDAY

29

60% tuition & housing refund - spring
Pass/Fail begins for spring

Lady Chaps BB - Wayland Baptist - 6:00pm
Plainview, TX

TUESDAY

30

60% tuition & housing refund - spring

WEDNESDAY

31

60% tuition & housing refund - spring
12th class day

THURSDAY

1

60% tuition & housing refund - spring
Lady Chaps BB - St. Gregory's - 6:00pm -
Shawnee, OK

FRIDAY

2

60% tuition & housing refund - spring

SATURDAY

3

Lady Chaps BB - Oklahoma City - 1:00pm -
Oklahoma City, OK

SUNDAY

4

February 2007

MONDAY

5

No tuition refund on tuition and housing - spring

TUESDAY

6

WEDNESDAY

7

THURSDAY

8

Lady Chaps BB - John Brown - 6:00pm -
The Rip

FRIDAY

9

Master Follies
Last day to apply for spring/summer
graduation

Celebrating 50Years of Student Life

SATURDAY

10

Master Follies
Lady Chaps BB - Oklahoma Baptist
- 1:00pm - The Rip

SUNDAY

11

February 2007

MONDAY

12

TUESDAY

13

WEDNESDAY

14

THURSDAY

15

Lady Chaps BB - Univ. of Science and Arts -
6:00pm - Chickasha, OK

FRIDAY

16

SATURDAY

17

SUNDAY

18

Lady Chaps BB - Northwestern Oklahoma -
1:00pm - Alva, OK

February 2007

MONDAY

19

TUESDAY

20

WEDNESDAY

21

THURSDAY

22

Lady Chaps BB - Oklahoma Christian - 6:00pm -
The Rip

FRIDAY

23

Last day of class for Grad Ed winter term

SATURDAY

24

SUNDAY

25

Lady Chaps BB - Southern Nazarene - 1:00pm
- The Rip

February/March 2007

MONDAY

26

First day of class for Grad Ed spring term
100% tuition refund - Grad Ed spring term

TUESDAY

27

100% tuition refund - Grad Ed spring term

WEDNESDAY

28

100% tuition refund - Grad Ed spring term

THURSDAY

1

100% tuition refund - Grad Ed spring term
Lady Chaps BB - Conference Tournament -
Edmond, OK

FRIDAY

2

100% tuition refund - Grad Ed spring term
Lady Chaps BB - Conference Tournament -
Edmond, OK

Pass/Fail ends for spring
Fall & JanMester class schedules due to
registrar

SATURDAY

3

Lady Chaps BB - Conference Tournament
Edmond, OK

SUNDAY

4

Lady Chaps BB - Conference Tournament -
Edmond, OK

March 2007

5 MONDAY

Lady Chaps BB - Conference Tournament -
Edmond, OK

80% tuition refund - Grad Ed spring term

6 TUESDAY

80% tuition refund - Grad Ed spring term

7 WEDNESDAY

80% tuition refund - Grad Ed spring term

8 THURSDAY

80% tuition refund - Grad Ed spring term
Praise Choir & Chamber Singers Campaign to
Eastern Europe

9 FRIDAY

80% tuition refund - Grad Ed spring term
Praise Choir & Chamber Singers Campaign to
Eastern Europe

Breakfast & lunch ONLY in cafeteria

10 SATURDAY

Praise Choir & Chamber Singers
Campaign to Eastern Europe

11 SUNDAY

Praise Choir & Chamber Singers
Campaign to Eastern Europe

March 2007

MONDAY

12

Praise Choir & Chamber Singers Campaign to Eastern Europe

Spring Break - Universtiy holiday - (Offices Closed)

TUESDAY

13

Praise Choir & Chamber Singers Campaign to Eastern Europe

Spring Break - Universtiy holiday - (Offices Closed)

WEDNESDAY

14

Praise Choir & Chamber Singers Campaign to Eastern Europe
Lady Chaps BB - NAIA National Tournament - Jackson, TN

Spring Break - Universtiy holiday - (Offices Closed)

THURSDAY

15

Praise Choir & Chamber Singers Campaign to Eastern Europe
Lady Chaps BB - NAIA National Tournament - Jackson, TN

Spring Break - Universtiy holiday - (Offices Closed)
Student account must be PAID IN FULL or enrolled in TMS

FRIDAY

16

Praise Choir & Chamber Singers Campaign to Eastern Europe
Lady Chaps BB - NAIA National Tournament - Jackson, TN

Spring Break - Universtiy holiday - (Offices Closed)

SATURDAY

17

Praise Choir & Chamber Singers Campaign to Eastern Europe
Lady Chaps BB - NAIA National Tournament - Jackson, TN

SUNDAY

18

Praise Choir & Chamber Singers Campaign to Eastern Europe
Lady Chaps BB - NAIA National Tournament - Jackson, TN
Residence halls open at 1:00pm

March 2007

MONDAY

19

Lady Chaps BB - NAIA National
Tournament - Jackson, TN

Classes resume
Cafeteria opens
60% Tuition refund - Grad Ed spring term

TUESDAY

20

Lady Chaps BB - NAIA National
Tournament - Jackson, TN

60% tuition refund - spring term

WEDNESDAY

21

60% tuition refund - Grad Ed spring term

THURSDAY

22

60% tuition refund - Grad Ed spring term

FRIDAY

23

60% tuition refund - Grad Ed spring term

SATURDAY

24

SUNDAY

25

March/April 2007

MONDAY

26

0% tuition refund - spring term

TUESDAY

27

WEDNESDAY

28

THURSDAY

29

Last day to withdraw with a "W" - spring

FRIDAY

30

SATURDAY

31

SUNDAY

1

Applications for fall housing available

April 2007

2 MONDAY

Advance registration for fall 2007

3 TUESDAY

Advance registration for Fall 2007

4 WEDNESDAY

Advance registration for Fall 2007

5 THURSDAY

Advance registration for Fall 2007
Last day for graduates to complete "IP"

6 FRIDAY

Advance registration for Fall 2007
Easter - University holiday - (Offices Closed)

7 SATURDAY

8 SUNDAY

April 2007

MONDAY

9

TUESDAY

10

WEDNESDAY

11

THURSDAY

12

FRIDAY

13

SATURDAY

14

SUNDAY

15

Fall incentive applications due

April 2007

MONDAY

16

TUESDAY

17

WEDNESDAY

18

THURSDAY

19

FRIDAY

20

SATURDAY

21

SUNDAY

22

Student Awards Banquet

April 2007

MONDAY
23

TUESDAY
24

WEDNESDAY
25

Last day to submit 30 day move-out notice for
apartments

THURSDAY
26

Praise Choir & Chamber Singers Spring Concert

FRIDAY
27

SATURDAY
28

SUNDAY
29

Employee Banquet

April/May 2007

30 MONDAY

1 TUESDAY

2 WEDNESDAY

Last day of class - spring

3 THURSDAY

Final exams

4 FRIDAY

Final exams

5 SATURDAY

6 SUNDAY

Final exams
Commencement

May 2007

MONDAY

7

Final exams
Registration & first day of class -
Summer IV

Drop/Add & late registration begin
- Summer IV
100% tuition refund - Summer IV

TUESDAY

8

Final exams
100% tuition refund - Summer IV

Breakfast & lunch ONLY in cafeteria

WEDNESDAY

9

100% tuition refund - Summer IV
Residence halls close at 5:00pm

THURSDAY

10

100% tuition refund - Summer IV

FRIDAY

11

100% tuition refund - Summer IV
Final grades for spring due 12:00 noon

Drop/Add & late registration end
- Summer IV

SATURDAY

12

SUNDAY

13

May 2007

MONDAY

14

Registration & first day of class - Summer I
100% tuition refund - Summer I

80% tuition refund - Summer IV

TUESDAY

15

80% tuition refund - Summer IV
Late registration ends - Summer I

80% tuition refund - Summer I

WEDNESDAY

16

80% tuition refund - Summer IV
60% tuition refund - Summer I

THURSDAY

17

80% tuition refund - Summer IV
0% tuition refund - Summer I

FRIDAY

18

80% tuition refund - Summer IV

SATURDAY

19

SUNDAY

20

May 2007

MONDAY

21

60% tuition refund - Summer IV
Pass/Fail begins - Summer IV

Last day to withdraw with a "W" - Summer I

TUESDAY

22

60% tuition refund - Summer IV

WEDNESDAY

23

60% tuition refund - Summer IV

THURSDAY

24

60% tuition refund - Summer IV

FRIDAY

25

60% tuition refund - Summer IV
Last day of class for Grad Ed spring term

Spring apartment lease period ends

SATURDAY

26

SUNDAY

27

May/June 2007

MONDAY

28

Memorial Day - University holiday
(Offices Closed)

TUESDAY

29

Grad Ed Summer Terms I & III
classes begin

100% tuition refund Grad Ed - Summer III
100% tuition refund Grad Ed - Summer Term I

WEDNESDAY

30

100% tuition refund Grad Ed - Summer III
80% tuition refund Grad Ed - Summer Term I

THURSDAY

31

100% tuition refund Grad Ed - Summer III
60% tuition refund Grad Ed - Summer Term I

FRIDAY

1

100% tuition refund Grad Ed - Summer III
0% tuition refund Grad Ed - Summer Term I

Last day of class - Summer I
Advance registration for Fall 2007

SATURDAY

2

SUNDAY

3

Encounter

June 2007

MONDAY

4

Encounter
Final grades for Summer I due 10:00am

80% tuition refund - Grad Ed - Summer
Term III

TUESDAY

5

Encounter
80% tuition refund Grad Ed - Summer
Term III

WEDNESDAY

6

Encounter
80% tuition refund Grad Ed - Summer
Term III

THURSDAY

7

Encounter
80% tuition refund Grad Ed - Summer
Term III

FRIDAY

8

Encounter
80% tuition refund Grad Ed - Summer
Term III

SATURDAY

9

Encounter

SUNDAY

10

June 2007

MONDAY

11

Registration & first day of class - Summer II
100% tuition refund - Summer II

Impact
60% tuition refund Grad Ed - Summer
Term III

TUESDAY

12

Impact
60% tuition refund Grad Ed - Summer
Term III

Late registration ends - Summer II
80% tuition refund - Summer II

WEDNESDAY

13

Impact
60% tuition refund Grad Ed - Summer
Term III

60% tuition refund - Summer II

THURSDAY

14

Impact
60% tuition refund Grad Ed - Summer
Term III

0% tuition refund - Summer II

FRIDAY

15

Impact
60% tuition refund Grad Ed - Summer
Term III

Last day of class for Grad Ed - Summer

SATURDAY

16

SUNDAY

17

June 2007

MONDAY

18

First day of class for Grad Ed - Summer Term II
100% tuition refund Grad Ed - Summer Term II

0% tuition refund Grad Ed - Summer Term III
Summer Excitement

TUESDAY

19

Summer Excitement
80% tuition refund Grad Ed - Summer
Term II

WEDNESDAY

20

Summer Excitement
60% tuition refund Grad Ed - Summer
Term II

THURSDAY

21

Summer Excitement
0% tuition refund Grad Ed - Summer
Term II

FRIDAY

22

Summer Excitement
Advance registration for Fall 2007

Pass/Fail ends - Summer IV

SATURDAY

23

Summer Excitement

SUNDAY

24

June/July 2007

MONDAY

25

Last day to withdraw with a "W" - Summer II
Camp Champion

TUESDAY

26

Camp Champion
Last day to submit 30 day move-out notice for
apartments

WEDNESDAY

27

Camp Champion

THURSDAY

28

Camp Champion

FRIDAY

29

Camp Champion
Last day of class for Summer II

SATURDAY

30

Camp Champion

SUNDAY

1

July 2007

MONDAY

2

Final grades for Summer II due 10:00am

TUESDAY

3

WEDNESDAY

4

Independence Day - University holiday -
(Offices Closed)

THURSDAY

5

FRIDAY

6

Last Day of Class - Grad Ed - Summer Term III

SATURDAY

7

SUNDAY

8

July 2007

9 MONDAY

Registration & first day of class Summer III
100% tuition refund - Summer III

10 TUESDAY

Late registration ends for Summer III
80% tuition refund - Summer III

11 WEDNESDAY

60% tuition refund - Summer III

12 THURSDAY

Last day to withdraw with a "W" - Summer III
0% tuition refund - Summer III

13 FRIDAY

14 SATURDAY

15 SUNDAY

July 2007

MONDAY

16

TUESDAY

17

WEDNESDAY

18

THURSDAY

19

FRIDAY

20

Advance registration for Fall 2007

SATURDAY

21

SUNDAY

22

July 2007

MONDAY

23

Last day to withdraw with a "W" - Summer III

TUESDAY

24

WEDNESDAY

25

Summer apartment lease period ends

THURSDAY

26

FRIDAY

27

Last day of class for Summer III

SATURDAY

28

SUNDAY

29



1. F.W. Mattox Administration Building
2. Mabee American Heritage Building
3. Mabee Learning Center/Moody Library
4. Baker Conference Center
5. Bozeman Room
6. Cafeteria
7. Mabee Student Life Building (SUB)
8. McDonald Moody Auditorium
9. Allison Music Center
10. Mabee Science Building
11. Maddox/Pugh Education Building
12. Mabee Nursing and Mathematics Building
13. C.L. Kay Christian Development Building (CDC)
14. Art Building
15. Public Relations Department
16. University Marketing Communications (MarCom)
17. Natural Sciences Building
18. Johnson Hall
19. Bearden Scene Shop
20. Storage
21. Security
22. Motor Pool

23. Technology Services
 24. Facilities
 25. Custodial
 26. Maintenance
 27. Academic Building
 28. Associates Behavioral Science Building
 29. Associates Arnett House
 30. Mabee Living Center
 31. Katie Rogers Hall
 32. University Courtyard
 33. Rhodes-Perrin Fieldhouse
 34. Velarde Clubhouse
 35. Hays Field
 36. Rip Griffin Center
 37. East Student Apartments
 38. West Student Apartments
-  Commuter Parking
 Reserved for Living Center Residents